

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Annual Meeting of Council held on Tuesday 16 May 2017 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Thomas

Present Councillors A Melen R Lewis D Atkins A Threlfall M Spooner C Jones S Williams H David I Jones D Jones

Apologies Y James

1 DECLARATIONS OF ACCEPTANCE OF OFFICE

The Clerk confirmed that all Members had signed their Declarations of Acceptance of Office

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 APPOINTMENT OF CHAIRPERSON

RESOLVED that Councillor D Atkins be appointed Chairperson for 2017/18, and Councillor Atkins duly signed his Declaration of Acceptance of the Office of Chairperson.

(Councillor D Atkins in the Chair)

4 STANDING ORDERS

RESOLVED that the Council's Standing Orders be adopted without amendment.

5 FINANCIAL REGULATIONS

RESOLVED that the Council's Financial Regulations be adopted.

6 APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED that Councillor Y James be appointed Vice-Chairperson for 2017/18, and following confirmation by the Clerk that Councillor James, in tendering her apologies, had agreed to accept any nominations in her favour, that she be required to complete the Declaration of Acceptance of the Office of Vice-Chairperson before the next meeting of Council.

7 COUNCILLOR VACANCIES

The Clerk reported that following the recent election there were two vacancies in the Alltwen Ward and one vacancy in the Rhos Ward. He outlined a procedure requiring expressions of interest to be lodged with him before the next meeting of Council to enable Council to co-opt Members at that meeting. RESOLVED that the procedure be agreed and that the appropriate Notice of Co-option be advertised.

8 MEMBERS CODE OF CONDUCT

RESOLVED that the Members Code of Conduct previously circulated be adopted by Council.

9 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Chairperson, Vice-Chairperson, Councillors A Threlfall, A Melen, C Jones, M Spooner and I Jones be appointed to the Finance and Development Committee for 2017/18.

10 REQUESTS FOR FINANCIAL ASSISTANCE

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council, and that Council's policy be reaffirmed as per Minute 9 of Council on 04 May 2010.

11 OPEN FORUMS

RESOLVED that Council continues to convene two Open Forum meetings during the year, in October and March.

12 AREA COMMITTEE OF ONE VOICE WALES

RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.

13 LIAISON COMMITTEE BETWEEN NEATH PORT TALBOT COUNTY BOROUGH COUNCIL AND COMMUNITY COUNCILS

RESOLVED that Councillors A Threlfall and Y James represent Council.

14 SCHOOL GOVERNING BODIES

RESOLVED that Councillor M Spooner continue during her term of office as a Governor at Rhos Primary School, and that Councillor A Melen be re-appointed as a Governor at Alltwen Primary School when her term of office ends on 31 August 2017

15 MEMBERSHIP OF ORGANISATIONS

RESOLVED that the Council's membership of the Campaign for the Protection of Rural Wales and Neath Port Talbot Council for Voluntary Services be renewed.

16 FINANCIAL STATEMENT 2016/17

The Clerk presented the Council's Financial Statement for the year ending 31 March 2017. RESOLVED that the statement be approved subject to audit.

17 ANNUAL INVESTMENT STRATEGY 2017/18

The Clerk tabled a draft Strategy. RESOLVED that the Strategy be adopted.

18 RISK ASSESSMENT

The Clerk tabled the Risk Assessment as amended and previously adopted by Council (Minute 37.1, Council 07 June 2011 refers) for Members' consideration. RESOLVED adopted without further amendment.

19 CHAIRPERSON'S ALLOWANCE

RESOLVED that the Chairperson's Allowance for 2017/18 be £400.00.

20 FINANCIAL MANAGEMENT ARRANGEMENTS

RESOLVED that –

- current arrangements be endorsed, and that three signatories from Councillor A Threlfall, D Atkins, M Spooner and/or the Clerk be authorised to sign cheques
- the Clerk and Councillors A Threlfall and D Atkins be designated to authorise online banking transactions
- non domestic rates and utility accounts be paid by direct debit
- Mr L Llewellyn be appointed as the Council's Internal Auditor for 2017/18.

The meeting ended at 7.45 pm.

Signed

Dated 06 June 2017

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 16 May 2017 at 7.46 pm in the Alltwen Community Centre

Presiding Councillor D Atkins

Present Councillors R Lewis A Melen A Threlfall A Thomas M Spooner C Jones S Williams H David I Jones D Jones

Apologies Councillor Y James

21 DECLARATIONS OF INTEREST

Councillor A Thomas declared an interest in Item 7 on the agenda at the start of the meeting.

22 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum Meeting of Council held on 04 April 2017 be confirmed as a correct record.

23 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 04 April 2017 be confirmed as a correct record.

24 MATTERS ARISING

1. Further to Minute 179 relating to the Penbontbren Footbridge, the Clerk advised Members of the response from NPT CBC. RESOLVED noted.
2. Further to Minute 179 and the attendance of PCSO Thomas, Members expressed appreciation for the increased visibility within the community. RESOLVED noted.
3. Further to Minute 183.2 relating to fencing repairs at Gwynfryn Park, the Clerk indicated the cost of undertaking the repairs having outlined the history of discussions with the adjacent landowner and the contractor. In view of the extended period involved and the ongoing involvement of the contractor, RESOLVED that Financial Regulations be suspended and that the price submitted by Gateway Construction be accepted.

25 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

7B	HMRC	Income Tax and NI	921.58
15B-19B)	Staff	Wages, Expenses)	
20B)	City & County of Swansea	Pension Contributions)	2977.08

21B) Prudential	Pension Contributions)	
22B	HMRC	Income Tax and NI	435.72
23D	NPT CBC	Non Dom Rates Alltwen CC	319.00
24D	NPT CBC	Non Dom Rates Rhos CC	354.00
25B	Corona Energy	Gas Alltwen CC	231.96
26D	British Gas	Electricity Rhos CC	225.96
27D	Dwr Cymru Welsh Water	Water Charges Alltwen CC	210.73
28C	McAfee	IT Protection Subscription	89.99
29B	Vidahost	Cloud Hosting Renewal	69.60
30B	ExCal	Consultancy Services	2827.19
31C	Friends of Alltwen MacMillan	Donation	200.00
32C	Marie Curie Swansea	Donation	100.00
33C	Bobath Children's Therapy	Donation	100.00
34B	NPT CBC	Trade Waste Charge Alltwen & Rhos CC	580.06
35C	Currys PC World	Knowhow Back Up Subscription	30.00
36D	Dwr Cymru Welsh Water	Water Charges Rhos CC	88.45
37B	Widlake Electrical Contractors	Electrical Inspections and Remedial Work Alltwen CC	2358.00
38B	Lliw Building Supplies	Building Materials	40.01
39C	Vidahost	Domain Name Renewal	11.99
40B	VL Llewellyn	Internal Audit 16/17	350.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	April Income	147.00
2	Rhos CC	April Income	520.00
3	Rhos AFC	April Income PF	182.00
4	HMRC	VAT Refund	1946.93

RESOLVED that the sums of £8,750.00 and £2,500.00 be transferred from the Council's Business Account to its Current Account.

26 PLANNING APPLICATIONS

(Councillor A Thomas declared an interest in Applications 17/0283 and 17/0337, left the Chamber and made no contributions to the discussions or voting thereon)

RESOLVED no objection to the following applications –

17/0283	Garage Conversion and Dormers	30 Delffordd Rhos
17/0337	Extension	Pentrehaearn Farm Ty'n y Cwm Lane Rhos
17/0347	Retention of Extension	8 Brondeg Lane Alltwen
17/0376	Detached Outbuilding	10 Primrose Lane Rhos

RESOLVED no objection to the following applications, subject to the views of the NPT CBC arboricultural officer –

17/0404 Work to TPO Trees
17/0405 Work to TPO Trees

113 Dellfordd Rhos
17 Corner Meadow Rhos

27 MAINTENANCE

There were no substantive reports on Maintenance.

28 COMMUNITY CENTRE MANAGEMENT

The Clerk indicated that progress had been achieved on electrical and emergency lights testing at both Alltwen and Rhos Community Centres. He revealed that work had been identified at Alltwen Community Centre and in view of the need for completion, he had instructed that the work take place immediately. Alltwen Community Centre received a satisfactory report and would in view of the age of the installation, need to be retested in 12 months. New installations at Rhos Community Centre were appropriate but older parts of the building required a major installation upgrade. This had resulted in an unsatisfactory report although the building was deemed safe, and a specification for improvement had been received, and on completion, would render the building fully updated for a period of five years. RESOLVED that –

- The Clerk's report on Alltwen Community Centre be noted and his actions be endorsed
- A quotation be sought from Widlake Electrical Contractors in view of their inspection and previous experience of the building, and a report be submitted to Council in due course.

29 POLICE AND PACT MATTERS

RESOLVED that the Clerk convey the Council's concern to the Police regarding a suspicious vehicle in the Plas Road area of Rhos and the theft of a vehicle from Brynmorgrug Alltwen.

30 INTERNAL AUDITOR'S REPORT ON 2016/17 ACCOUNTS

The Clerk summarised the Internal Auditor's Report on the Council's 2016/17 Accounts indicating that there were no matters to draw to the Council's attention, and the requirements of the Annual Return. RESOLVED that the Chairperson and Responsible Financial Officer be authorised to sign the Annual Return for scrutiny by the external auditors.

31 CILYBEBYLL COMMUNITY GARDEN

The Clerk reported that work on the raised beds at the Cilybebyll Community Garden was now completed, and that he had liaised with the Council's consultants and the Garden Committee regarding advice for allotment holders, to be incorporated in the lease and in allotment agreements. Members were advised that the Committee had requested removal of the Phase 2 area from the lease for the present time, and that he was in discussion with the consultant regarding immediate possibilities for this area. RESOLVED that the request to

remove the Phase 2 area from the lease be acceded to, and that revised instructions be issued to the Council's solicitors to facilitate agreement and signing of the lease.

32 CORRESPONDENCE

RESOLVED that the following item of correspondence be actioned as indicated

–

1 NPT CBC Planning Notification of LDP Supplementary Planning Guidance (SPG) Consultation
SPG on Open Space and Greenspace and on the Welsh Language be reviewed at the next meeting of Council and links be forwarded to Members

4 Alzheimer's Society E-mail re Dementia Friendly Pontardawe
The local Coordinator be invited to address a future meeting of Council

RESOLVED that the following items of correspondence be noted -

2 One Voice Wales Motions for 2017 AGM
3 One Voice Wales Response to Welsh Government Local Government Consultation

33 ANY OTHER URGENT BUSINESS

There were no items of urgent business for information advised to the Chairperson.

The meeting ended at 9.02 pm.

Signed

Dated 06 June 2017

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 06 June 2017 at 7.00 pm in the Rhos Community Centre

Presiding Councillor D Atkins

Present Councillors R Lewis A Melen A Threlfall A Thomas C Jones S Williams I Jones D Jones Y James

Apologies Councillor M Spooner H David

34 DECLARATIONS OF INTEREST

Councillors A Thomas and C Jones declared an interest in Item 7 on the Agenda – Planning Applications, and Councillor D Atkins in Item 11 – Co-option to Council, at the start of the meeting.

35 MINUTES OF THE ANNUAL MEETING OF COUNCIL

RESOLVED that the Minutes of the Annual Meeting of Council held on 16 May 2017 be confirmed as a correct record.

36 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 16 May 2017 be confirmed as a correct record.

37 MATTERS ARISING

4. Further to Minute 6 relating to the Appointment of Vice-Chairperson, the Clerk advised that Councillor Y James had signed the Declaration of Acceptance of Office before the start of the meeting. RESOLVED noted.
5. Further to Minute 25 and the payments made to Dwr Cymru Welsh Water under Vouchers 27D and 36D, the Clerk provided an explanation of the variance following his discussions with Dwr Cymru Welsh Water. RESOLVED noted.
6. Further to Minute 28 relating to Community Centre Management and electrical work at Rhos Community Centre, the Clerk summarised the price submitted for the work. He recommended that the work be not proceeded with until an independent view of the specification and potential phasing could be sought, with the possibility of seeking competitive quotations in due course. RESOLVED that independent advice be sought and that a further report be submitted to Council in due course.

38 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

41B-45B)	Staff	Wages, Expenses)	
46B)	City & County of Swansea	Pension Contributions)	3332.13
47B)	Prudential	Pension Contributions)	
48B	HMRC	Income Tax and NI	486.15
49D	NPT CBC	Non Domestic Rates Alltwen CC	319.00
50D	NPT CBC	Non Domestic Rates Rhos CC	354.00
51B	Corona Energy	Gas Alltwen CC	200.47
52B	Widlake Electrical Contractors	Electrical Inspections and Partial Remedial Work Rhos CC	1380.00
53B	ExCal	Raised Bed Construction	16800.00
54B	R Lanchbury	Quart Exps m/e 06/06	169.34
55B	Wayne Duggan FTM	Grounds Maintenance Inv 1	682.00
56B	mjs designs (cymru)	Feasibility Study Rhos CC	300.00
57B	Ecosolve Ltd	Grounds Maintenance Inv 2	6616.46
58B	Lliw Building Supplies	Building Materials	47.99

RESOLVED that the following receipts be noted –

1	Alltwen CC	May Income	238.00
2	Rhos CC	May Income	540.00
3	Rhos AFC	May Income PF	76.00

RESOLVED that the sums of £24,000.00 and £6,700.00 be transferred from the Council's Business Account to its Current Account.

39 PLANNING APPLICATIONS

(Councillors A Thomas and C Jones declared an interest in this Item, left the Chamber and made no contributions to the discussions or voting thereon)

RESOLVED no objection to the following application –

17/0393 Extensions 34 Derwen Road Alltwen

RESOLVED no objection to the following application, subject to the views of the NPT CBC arboricultural officer –

17/0482 Work to TPO Trees 113 Delffordd Rhos

40 MAINTENANCE

There were no substantive reports on Maintenance.

41 COMMUNITY CENTRE MANAGEMENT

The Clerk briefly advised Members of the outcome of the feasibility study relating to the car park elevation of the Rhos Community Centre. He indicated that a further report for Members' consideration would be appropriate when capital

schemes and priorities are under consideration. RESOLVED that the feasibility be considered further with other potential capital schemes in due course.

42 POLICE AND PACT MATTERS

Members expressed concern regarding the speed of vehicles on Ynysymond Road Alltwen, and considered whether this was a matter for police attention. RESOLVED that, in the first instance, the matter be raised with Neath Port Talbot CBC through the Local Member.

43 CO-OPTION TO VACANCIES ON COUNCIL

(Councillor D Atkins declared an interest in this Item and vacated the Chair. Councillor Y James in the Chair)

The Clerk reminded Members that a Notice of Co-option had been published inviting expressions of interest as there were two vacancies in the Alltwen Ward and one in the Rhos Ward. He summarised the four expressions of interest received and Members voted by secret ballot. RESOLVED that L Rees and L Tams be co-opted to serve the Alltwen Ward, and that E Hastings be co-opted to serve the Rhos Ward.

44 LOCAL DEVELOPMENT PLAN SUPPLEMENTARY PLANNING GUIDANCE

Council considered two items of Supplementary Planning Guidance produced by Neath Port Talbot CBC following adoption of the Local Development Plan – Open Space and Greenspace, and Development and the Welsh Language.

Following separate discussions on each, it was RESOLVED that Council ask Neath Port Talbot CBC to consider the following in response to their consultation drafts –

Open Space and Greenspace

- Council takes the view that much of the greenspace in its area is accessed by the Public Rights of Way network, which is increasingly under stress given the restrictions on budget. To this end, PROWs should be brought within the remit of improvements to existing resources, which developers could be asked to fund, as this would ensure that accessible open space and greenspace can be reached without impediment in the future and protect an existing invaluable network of paths for healthy exercise and recreation.
- The Council is concerned that private management arrangements for open spaces may well be put in place and be managed strategically by developers without reference to local inputs and knowledge. A better option might be for community councils to be given the option to take management and maintenance responsibilities, thereby assuring that local input and knowledge is factored into decisions, subject to the provision of commuted sums that would facilitate the ongoing responsibilities. Council would welcome such a preference being expressed in the relevant paragraphs as a more realistic and more relevant way forward, given that developers rarely want to show interest in their developments once properties are sold.

Development and the Welsh Language

- Council considers that the emphasis being placed on Welsh Language Sensitive Areas to be misplaced. Welsh Language Topic Papers have accepted that, notwithstanding the reduction in Welsh speakers between the 2001 and 2011 Census returns, the demand for Welsh language education is rising and evident outside the Welsh Language Sensitive Areas. It is perverse, therefore, not to apply the provisions of this SPG in those areas, to encourage use and uptake of the language where that demand exists. The emphasis should be on development of the language in all areas, not fossilising and managing decline in the sensitive areas. NPT CBC is asked, therefore, to amend the SPG and find a way of implementing the SPG requirements throughout the CBC area, and given its policy support for the language, to advocate this approach in any dealings with Welsh Government
- Council considers that the £500 cost per dwelling should not focus on signage, marketing and welcome packs as these should be minimum requirements imposed with other initiatives funded by the £500 per dwelling. There is a risk that, having funded signage, marketing and welcome packs, there will be no funding left to deliver the more substantive support required, for example in various mechanisms for education and operational application of language initiatives, promoting ongoing use of the language.

45 MODEL LOCAL RESOLUTION PROTOCOL

The Clerk summarised the purpose and content of the Model Local Resolution Protocol prepared by One Voice Wales. RESOLVED that the protocol be adopted as a Policy and Procedural Note by Council.

46 CORRESPONDENCE

RESOLVED that the following items of correspondence be actioned as indicated

–

- | | | |
|---|-----------------|--------------------------|
| 1 | One Voice Wales | Notice of Area Committee |
| 2 | CPRW | Journal |

47 ANY OTHER URGENT BUSINESS

RESOLVED that the Clerk investigate ways of placing the wreath securely at Alltwen Triangle.

The meeting ended at 8.51 pm.

Signed

Dated 04 July 2017

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 July 2017 at 7.00 pm in the Alltwen Community Centre

Presiding Councillor D Atkins

Present Councillors R Lewis A Melen A Threlfall A Thomas C Jones S Williams I Jones D Jones Y James L Tems L Rees E Hastings

Apologies Councillor M Spooner

48 DECLARATIONS OF INTEREST

Councillors A Thomas and C Jones declared an interest in Item 6 on the Agenda – Planning Applications, at the start of the meeting.

49 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 06 June 2017 be confirmed as a correct record.

50 MATTERS ARISING

There were no matters arising.

51 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

59B-63B)	Staff	Wages, Expenses)	
64B)	City & County of Swansea	Pension Contributions)	3114.71
65B)	Prudential	Pension Contributions)	
66B	HMRC	Income Tax and NI	455.72
67D	NPT CBC	Non Domestic Rates Alltwen CC	319.00
68D	NPT CBC	Non Domestic Rates Rhos CC	354.00
69B	Corona Energy	Gas Alltwen CC	131.33
70D	SSE	Gas Rhos CC	220.55

RESOLVED that the following receipts be noted –

1	Alltwen CC	June Income	455.00
2	Rhos CC	June Income	726.00
3	NPT CBC Returning Officer	Hire of Rhos CC	170.00

RESOLVED that the sum of £5,000.00 be transferred from the Council's Business Account to its Current Account.

52 PLANNING APPLICATIONS

(Councillors A Thomas and C Jones declared an interest in this Item, left the Chamber and made no contributions to the discussions or voting thereon)

RESOLVED no objection to the following application –

17/0598 Residential Annexe Tremywawr Pen yr Alltwn Alltwn

RESOLVED no objection to the following application, subject to the views of the NPT CBC arboricultural officer –

17/0618 Work to TPO Trees 18 Corner Meadow Rhos

53 MAINTENANCE

There were no substantive reports on Maintenance.

54 COMMUNITY CENTRE MANAGEMENT

The Clerk advised Members that the Unders at Alltwn Community Centre had been the site of significant graffiti activity. Members considered appropriate action and the risk for further outbreaks. RESOLVED that the situation be monitored but that any offensive items be removed.

55 POLICE AND PACT MATTERS

There were no substantive reports for the Police or on PACT matters.

56 LON TANYRALLT PLAYGROUND

The Clerk presented a comprehensive summary of due diligence discussions in advance of a possible asset transfer of the Lon Tanyrallt Playground from Neath Port Talbot CBC, highlighting issues which had not been satisfactorily resolved. He also scoped a potential project which Council may be able to consider in due course. Members discussed the drainage issues and their potential impact on a possible improvement scheme, considered the community expectations and the need for consultation if the Council agrees to move forward. In concluding that Council should make progress whilst appreciating the potential risks, the need for clarity and agreement of what could be achieved was agreed. RESOLVED that the Clerk –

- invite feasibility schemes from four playground suppliers, to include drainage measures to be submitted for consideration by Neath Port Talbot CBC
- submit a further report to Council as soon as practicable to facilitate a decision on asset transfer, consultation, scheme development and funding.

3 NPT CBC Planning Consultation re Active Travel
An item be placed on the agenda for next Council.

RESOLVED that the following items of correspondence be noted -

2 One Voice Wales Invitation to Conference and AGM
4 CPRW Request for Support

62 ANY OTHER URGENT BUSINESS

RESOLVED that the Council note the proposed provision of a defibrillator at Alltwen Triangle.

The meeting ended at 9.06 pm.

Signed

Dated

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 05 September 2017 at 7.00 pm in the Rhos Community Centre

Presiding Councillor D Atkins

Present Councillors R Lewis A Melen A Threlfall C Jones I Jones D Jones Y James M Spooner H David L Tems

Apologies Councillor A Thomas S Williams L Rees

63 DECLARATIONS OF INTEREST

Councillor C Jones declared an interest in Item 7 on the Agenda – Planning Applications.

64 DEMENTIA FRIENDLY COMMUNITIES

The Chairman welcomed Ms M Vale who addressed the Council on the Alzheimer's Society Wales initiative to establish Dementia Friendly Communities. She outlined the basis on which such a community was established in Pontardawe, and summarised the administration and purpose of the initiative locally, inviting the Council to become a supporter and be represented on its local steering group. Following questions from Members, Ms Vale was thanked for attending, and it was RESOLVED that an item be placed on the agenda of the next meeting of Council to discuss the Council's response. Ms Vale thereupon withdrew from the meeting.

65 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 04 July 2017 be confirmed as a correct record.

66 MATTERS ARISING

7. Further to Minute 57 relating to the Cilybebyll Community Garden, the Clerk confirmed that the Lease in respect of the Community Garden at Rhos Park had been signed. RESOLVED noted.
8. Further to Minute 62 and the provision of a defibrillator in Alltwen, Councillor C Jones confirmed that the defibrillator had been delivered and that its placement for the benefit of the entire community outside the Rugby Club at Alltwen Triangle had been agreed. Alltwen RFC would make arrangements for electrical connection but funding was being sought for a cabinet. RESOLVED that consideration of a donation towards the cost of a cabinet be referred to the Financial Applications agenda item at the next meeting of Council.

67 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

71B-75B)	Staff	Wages, Expenses)	
76B)	City & County of Swansea	Pension Contributions)	3094.02
77B)	Prudential	Pension Contributions)	
78B	HMRC	Income Tax and NI	457.32
79D	NPT CBC	Non Domestic Rates Alltwen CC	319.00
80D	NPT CBC	Non Domestic Rates Rhos CC	354.00
81B	Corona Energy	Gas Alltwen CC	45.84
82D	British Gas	Electricity Rhos CC	199.61
83B	Gateway Construction	Gwynfryn Park Fence	3055.31
84B	Lliw Building Supplies	Building Materials	24.96
85B	Cotton & Sons	Cleaning Materials	136.39
86B	Wayne Duggan FTM	Grounds Maintenance 3	377.00
87B	Digitrol	Laptop Repair	36.00
88B	P&M Electrical Contractors	Electrical Work & Certificates Rhos CC	5108.40
89B-93B)	Staff	Wages, Expenses)	
94B)	City & County of Swansea	Pension Contributions)	3140.02
95B)	Prudential	Pension Contributions)	
96B	HMRC	Income Tax and NI	440.92
97D	NPT CBC	Non Domestic Rates Alltwen CC	319.00
98D	NPT CBC	Non Domestic Rates Rhos CC	354.00
99B	AMROC Heating	Shower Repair Rhos CC	75.00
100C	NALC	Local Council Review	17.00
101B	SSE	Electricity Alltwen CC	101.72
102B	Zurich Municipal	Insurance Premium 17/18	2106.91
103B	Lliw Building Supplies	Building Materials	23.25
104B	Corona Energy	Gas Alltwen CC	96.00
105B	NPT CBC	Election Fees	210.00
106B	STRI Ltd	Site Visit Travel Expenses	58.74
107B	R Lanchbury	Reimburse Quarterly Admin	130.93
108B	Lliw Building Supplies	Building Materials	33.07
109B	Cotton & Sons	Cleaning Materials	68.19
110B	Playsafety	Playground Inspections	268.80

RESOLVED that the following receipts be noted –

1	Alltwen CC	July Income	324.00
2	Rhos CC	July Income	667.00
3	Alltwen CC	August Income	286.00
4	Rhos CC	August Income	664.00
5	Cilybebyll Community Garden	Contribution to Allotments Development	8000.00

6	Cilybebyll Community Garden	Annual Rent	50.00
7	Rhos AFC	August Income PF	150.00

RESOLVED that the sums of £3,000.00, £10,000.00 and £7,000.00 be transferred from the Council's Business Banking Account to its Current Account.

68 PLANNING APPLICATIONS

(Councillor C Jones declared an interest in this Item, left the Chamber and made no contribution to the discussions or voting thereon)

RESOLVED no objection to the following applications –

17/0348	Retention of Groundworks and Building	Cilhendre Fawr Farm, Wernddu Road, Alltwen
17/0697	Retention of Holiday Let Cottages	Ystabal Ysgubor, Ty'r Tarw, Hendre Las, Rhos
17/0816	Extensions	54 Lon Hir Alltwen

RESOLVED no objection to the following application, although Council is concerned at the proliferation of such development along Ynysymond Road and Glais Road, and the consequent effect on traffic conditions, on such an unsuitable length of public highway –

17/0789	Menage	Land at Glais Road, Glais
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RESOLVED no objection to the following applications, subject to the views of the NPT CBC arboricultural officer –

17/0700	Work to TPO Trees	15 Corner Meadow Rhos
17/0701	Work to TPO Trees	40 Derwen Road Alltwen

69 MAINTENANCE

The Clerk referred to the increasing grass cutting requirements on the Council's Maintenance Officer at Brynmorgrug Playground in particular and suggested that some additional equipment might be purchased at a cost of £150.00. RESOLVED that the equipment be purchased.

70 COMMUNITY CENTRE MANAGEMENT

1. The Clerk advised Members of two engagement events that the local PCSO was arranging at Rhos Community Centre in conjunction with NPT CBC. RESOLVED that Council forego hire charges for the two events as a partnership gesture.
2. The Clerk informed Members that a break-in had occurred at Rhos Community Centre, and was reported to the Police. Although nothing was stolen, damage to one external and one internal door had been effected. He further reported that a price for replacements was awaited but that the

need for an insurance claim was debatable. RESOLVED that the Clerk pursue the matter as appropriate.

71 POLICE AND PACT MATTERS

There were no substantive reports on PACT or Police matters.

72 CAPITAL PROGRAMME 2017/18

The Clerk reminded Members of the Council's budget for capital works in the current financial year and summarised the projects that had previously been considered. He indicated the degree of urgency for each project and suggested appropriate funding opportunities that be relevant to each. RESOLVED that, subject to the decision on the following agenda item, Council prioritise investment in the Lon Tanyrallt Playground Alltwen, and give further consideration to the playground and playing field at Rhos Park, the Rhos Community Centre and the Cilybebyll Community Garden in due course.

73 LON TANYRALLT PLAYGROUND ALLTWEN

Members were advised that a feasibility brief sent to 4 No. playground suppliers had yielded information on drainage solutions which had been copied to Neath Port Talbot CBC. The proposals were generally endorsed subject to further investigation, and Council considered that the risk arising from this issue had been somewhat mitigated. Further consideration was then given to the possibility of entering into a lease for the site from NPT CBC, and the merits of taking the entire site as opposed to a part.

In order to make progress, the Clerk indicated that he had initiated consultation with children at Alltwen Primary School and Ysgol Gynradd Gymraeg Pontardawe, in anticipation of a programme of work that might progress quickly in accordance with a timescale outlined to Members. He scoped a project that could benefit from two grant schemes, subject to the Council making a capital contribution of some £17,000 which broadly equated with its capital programme for 2017/18.

Following discussion of options and the matters outlined by the Clerk, it was RESOLVED that Council –

- enter into a lease arrangement with Neath Port Talbot CBC in respect of the entire Lon Tanyrallt Playground Alltwen
- endorse the Clerk's arrangements for consultation
- invite detailed playground proposals from 4 No. Playground Suppliers for 50% of the site in the first instance
- agree a capital contribution of £17,000 towards the overall investment in the playground improvements
- submit funding bids as appropriate
- agree to meet insurance, inspection and maintenance costs in respect of the improved playground from its ongoing revenue budget

- agree that the Chairperson, Vice-Chairperson, Councillor C Jones and the Clerk sign any bids as necessary and be authorised to agree any urgent actions in view of the timescale constraints outlined.

74 2016-17 ANNUAL RETURN

The Clerk advised Members that the external auditor had indicated that, subject to the Council's previous Annual Returns being uploaded on to the Council's website, an unqualified opinion on the 2016-17 Accounts would be issued to the Council. On this basis, Council agreed that the Chairperson and Clerk be authorised to sign the Annual Return as necessary, and conclude the audit process with the external auditor.

75 CHRISTMAS LIGHTING, ALLTWEN TRIANGLE

The Clerk summarised actions taken to ensure that the Christmas Tree at Alltwen Triangle could be energised, and outlined the level of cost that Council could expect. RESOLVED that Council –

- enter into an agreement with Western Power for an unmetered supply
- enter into an agreement to supply electricity with SSE
- authorise the Clerk to appoint the lowest priced contractor for testing, maintenance, installation and removal of the lights, once prices had been received
- enter into a legal agreement with NPT CBC for use of its public lighting infrastructure
- pursue other arrangements for the Christmas event as in previous years.

76 FIRE SAFETY POLICY

The Clerk presented the previously circulated Fire Safety Policy as revised, and outlined the conclusions of the latest Fire Risk Assessments at Alltwen and Rhos Community Centres. He highlighted certain matters for Members' attention and indicated that some action should be considered on outstanding issues. RESOLVED that the Fire Safety Policy and Fire Risk Assessments be referred to the Finance and Development Committee for detailed consideration.

77 RHOS PARK PLAYING FIELD

The Clerk summarised the conclusions of the report on Rhos Park Playing Field, as completed by the Sports Turf Research Institute following their recent site visit. Other than recommending sand banding, of which Council was aware, and the need to discuss goalmouth renovation with the Council's contractor, the report was generally complimentary. RESOLVED that the report be noted and the Clerk pursue the actions as appropriate.

78 WELSH GOVERNMENT CONSULTATION – SCHOOL ORGANISATION CODE

The Clerk summarised key passages of the document, previously circulated. RESOLVED noted.

79 NPT CBC CONSULTATION – ACTIVE TRAVEL

The Clerk summarised key elements of the consultation, previously circulated. RESOLVED that NPT CBC be advised that the Council was concerned at the lack of reference to the corridor commencing at Primrose Lane Rhos, leading along PROW 6, 39 and 44 and utilising Lon y Wern Alltwen before connecting with the Tesco site and on to Pontardawe.

80 CORRESPONDENCE

RESOLVED that the following items of correspondence be actioned as indicated –

- 1 Welsh Government Consultation re Electoral Reform
Circulate for consideration at the next meeting of Council.
- 2 Mr MB, Alltwen Request for Public Notice Board
Consider further at the next meeting of Council, in respect of all communities.
- 5 Abertawe Bro Morgannwg Notice of Welsh Government Consultation on
Community Health Council “Services Fit for the Future”
Circulate for consideration by Members, Clerk to offer comments if received from Members.
- 7 NALC/One Voice Wales Briefing Note re Data Protection
Consider at the next meeting of Council.

RESOLVED that the following items of correspondence be noted -

- 3 Welsh Government Consultation on “Our Valleys, Our Future”
- 4 NPT CBC Corporate Invitation to Consultation Event re “Our
Strategy Valleys, Our Future”
- 6 Welsh Government Letter and Guidance re Clustering
- 8 One Voice Wales Notice of NPT Area Committee

81 ANY OTHER URGENT BUSINESS

There were no matters for information advised to the Chairperson.

The meeting ended at 9.15 pm.

Signed

Dated 03 October 2017

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 03 October 2017 at 6.45pm in the Alltwen Community Centre

Presiding Councillor D Atkins

Present Councillors R Lewis A Melen M Spooner Y James A Threlfall D Jones L Rees C Jones E Hastings I Jones S Williams

There were twelve members of the public in attendance

Apologies Councillor A Thomas H David L Tems

82 DECLARATIONS OF INTEREST

There were no declarations of interest.

83 ISSUES FOR DISCUSSION

The Chairperson invited representations from members of the public present.

Concern was expressed that trees situated in Edward Street and Graig Road Alltwen were dangerously high and in need of attention. The outcome of discussions to date with NPT CBC, the original intentions expressed when Graig Road had been built, and responsibilities for parcels of land were all discussed at length. Council noted that discussions with NPT CBC would be needed to clarify a way forward, and it was RESOLVED that the Clerk arrange a meeting with NPT CBC officers to be attended by the Chairperson, Vice Chairperson, Councillor C Jones and the Clerk, prior to providing appropriate feedback to local residents.

Representations were then received regarding traffic issues along Dyffryn Road, Graig Road and Edward Street. RESOLVED that the Council write to NPT CBC to explore whether further traffic management measures could be delivered by the Highway Authority.

The Chairperson thanked the members of the public for attending the meeting.

The meeting ended at 7.59 pm

Signed

Dated 07 November 2017

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 03 October 2017 at 8.00pm in the Alltwen Community Centre

Presiding Councillor D Atkins

Present Councillors R Lewis A Melen M Spooner Y James A Threlfall D Jones L Rees C Jones E Hastings I Jones S Williams

Apologies Councillor A Thomas H David L Tems

84 DECLARATIONS OF INTEREST

Councillor C Jones declared an interest in Item 6 on the Agenda – Planning Applications, and Councillor A Threlfall declared an interest in the same Item, Application No. 17/0866.

85 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 05 September 2017 be confirmed as a correct record.

86 MATTERS ARISING

There were no matters arising.

87 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

111B-115B)	Staff	Wages, Expenses)	
116B) City & County of Swansea	Pension Contributions)	3183.59
117B) Prudential	Pension Contributions)	
118B	HMRC	Income Tax and NI	471.12
119D	Neath Port Talbot CBC	Non Domestic Rates	319.00
120D	Neath Port Talbot CBC	Non Domestic Rates	354.00
121C	Tool Support	Mower Purchase	150.00
122D	SSE	Gas Rhos CC	370.82
123B	Corona Energy	Gas Alltwen CC	98.86
124B	PRS for Music	Royalties Rhos CC	108.47

RESOLVED that the following receipts be noted –

1	Alltwen CC	September Income	412.00
2	Rhos CC	September Income	764.00
3	Rhos AFC	September Income PF	202.00

RESOLVED that the sum of £5,000.00 be transferred from the Council's Business Banking Account to its Current Account.

88 PLANNING APPLICATIONS

(Councillor C Jones declared an interest in this Item, left the Chamber and made no contribution to the discussions or voting thereon, and Councillor A Threlfall declared an interest in Application No. 17/0905 and made no contribution to the discussions or voting thereon)

RESOLVED no objection to the following applications –

17/0799	Extensions	45 Waun Daniel Rhos
17/0832	Extension & Decking	41 Lon y Wern Alltwen
17/0864	Dwelling	Land r/o 27 Derwen Road Alltwen
17/0866	Extension & Garage	2 Gelligeiros Gellinudd
17/0905	Extensions	2 Penygraig Alltwen

89 MAINTENANCE

RESOLVED that the Clerk's response to concerns regarding a skip at Rhos Park and moss at Alltwen Community Centre be noted.

90 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports on Community Centre Management.

91 POLICE AND PACT MATTERS

There were no substantive reports on PACT or Police matters.

92 LON TANYRALLT PLAYGROUND

The Clerk presented draft Heads of Terms for a proposed lease from Neath Port Talbot CBC and explained the implications for an annual rent to be subsidised by grant. He also outlined the requirements of grant funders regarding authorised signatories for bids and the need for the Council to explicitly agree to become a third party contributor. Members considered four schemes submitted by playground suppliers and discussed their respective merits in terms of their attractiveness, their play value and their approach to draining the site.

RESOLVED that Council –

- Agree the draft Heads of Terms and enter into a lease for the Lon Tanyrallt Playground from Neath Port Talbot CBC
- Agree to pay the third party contribution to WREN to facilitate a funding bid
- Authorise the Chairperson and Clerk to sign grant bids
- Request two of the four playground suppliers to clarify their submissions before the next meeting of Council, and set the other two submissions aside.

93 COMMUNITY CEMETERIES

RESOLVED deferred for consideration at the next meeting of Council.

94 APPLICATIONS FOR FINANCIAL ASSISTANCE

RESOLVED deferred for consideration at the next meeting of Council.

95 TREES ON COUNCIL LAND

1. RESOLVED that storm damage at Gwynfryn Park and emergency work undertaken be noted and that the Clerk submit a further report on potential cost for required action.
2. RESOLVED that tree planting work undertaken in Rhos Park at no cost to Council be noted.
3. RESOLVED that the request from Rhos AFC to remove a tree to facilitate access to land where they have an interest be deferred for further discussion.

96 ROSPA PLAYGROUND INSPECTIONS

The Clerk confirmed that the inspections of Council playgrounds had identified minor work that needed to be undertaken, and that he had taken steps to purchase materials and instruct the Maintenance Officer accordingly. RESOLVED noted.

97 DEMENTIA FRIENDLY COMMUNITIES

RESOLVED deferred for consideration at the next meeting of Council.

98 PUBLIC NOTICE BOARDS

RESOLVED deferred for consideration at the next meeting of Council.

99 DATA PROTECTION LEGISLATION

The Clerk indicated that new legislation would place additional responsibilities on the Council and indicated that this required research and a further report in due course. RESOLVED noted.

100 ELECTORAL REFORM IN WALES

The Clerk referred to previously circulated information on this consultation from Welsh Government. RESOLVED noted.

101 CORRESPONDENCE

RESOLVED that the following items of correspondence be actioned as indicated

–

- | | | |
|---|---|--|
| 4 | Local Government Boundary
Commission for Wales | Consultation – Guidance for Review of
Communities |
|---|---|--|

Defer for consideration at next meeting.

- | | | |
|---|------------------|---|
| 5 | Welsh Government | Review of Community and Town Councils
Sector – Call for Evidence |
|---|------------------|---|

Defer for consideration at next meeting.

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|---------|---|
| 1 | NPT CVS | Invitation to AGM |
| 2 | OVW | Conference Motions |
| 3 | OVW | Comment on Consultation affecting Public
Rights of Way |

The meeting ended at 9.15 pm

Signed

Dated 07 November 2017

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 November 2017 at 7.00pm in the Rhos Community Centre

Presiding Councillor D Atkins

Present Councillors R Lewis Y James A Threlfall D Jones L Rees C Jones I Jones S Williams A Thomas H David L Tems

Apologies Councillor A Melen M Spooner E Hastings

102 DECLARATIONS OF INTEREST

Councillors C Jones and A Thomas declared an interest in Item 7 on the Agenda – Planning Applications.

103 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum Meeting of Council held on 03 October 2017 be confirmed as a correct record.

104 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 03 October 2017 be confirmed as a correct record.

105 MATTERS ARISING

1. Further to Minute 83 relating to Edward Street and Graig Road Alltwen, the Clerk outlined his discussions with officers at NPT CBC. Whilst it had not been possible to arrange a meeting, progress had been made in understanding land ownership, maintenance responsibilities and potential actions. RESOLVED that Council –
 - Comment on the timing and nature of work proposed by NPT CBC along Edward Street
 - Engage with NPT CBC regarding jointly undertaking work along the public right of way
 - Review the tree survey on its land with its arboricultural advisor, in consultation with NPT CBC, to establish a management plan for trees on the highway embankment
 - Advise residents of its intentions accordingly.
2. Further to Minute 95.1 and damaged trees in Gwynfryn Park, RESOLVED that the recommendation of the arboricultural advisor be accepted and that the tree surgery and replacement planting proceed at the price advised to Council.

106 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

125B-128B)	Staff	Wages, Expenses)	
129B)	City & County of Swansea	Pension Contributions)	2762.22
130B)	Prudential	Pension Contributions)	
131B	HMRC	Income Tax and NI	449.12
132D	Neath Port Talbot CBC	Non Domestic Rates	319.00
133D	Neath Port Talbot CBC	Non Domestic Rates	354.00
134D	Dwr Cymru Welsh Water	Water Charges Alltwen CC	259.21
135D	Dwr Cymru Welsh Water	Water Charges Rhos CC	148.09
136B	Lliw Building Supplies	Building Materials	18.25
137B	Corona Energy	Gas Alltwen CC	103.87
138D	British Gas	Electricity Rhos CC	237.04
139B	P&M Electrical	Electrical Repairs Alltwen CC	235.70
140C	NPT CVS	Membership Fee 2017	10.00
141B	NPT CBC	Trade Refuse Charge Alltwen CC	300.56
142B	NPT CBC	Trade Refuse Charge Rhos CC	300.56
143B	Cotton & Sons	Cleaning Materials	26.38
144B	AH Window Cleaning	Window Cleaning Alltwen CC	60.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	October Income	510.00
2	Rhos CC	October Income	801.00
3	Rhos AFC	October Income PF	196.00

RESOLVED that the sum of £7,000.00 be transferred from the Council's Business Banking Account to its Current Account.

107 PLANNING APPLICATIONS

(Councillors C Jones and A Thomas declared an interest in this Item, left the Chamber and made no contribution to the discussions or voting thereon)

RESOLVED no objection to the following applications –

17/0951	Retention of Barn and Outbuildings	Swn y Nant Blaenant Farm Cilybebyll
	Subject to consistency with the previous consent –	
17/0984	Detached Dwelling	Land adj 126 Neath Road Rhos

108 MAINTENANCE

There were no substantive reports on Maintenance.

109 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports on Community Centre Management.

110 POLICE AND PACT MATTERS

RESOLVED noted that a new PCSO was in post serving the community.

111 LON TANYRALLT PLAYGROUND

The Clerk presented an update on the Lon Tanyrallt Playground indicating that solicitors had been instructed regarding a lease, and that further information had been sought from NPT CBC Engineers. He outlined the results of consultation on two potential playground designs, undertaken with children at Alltwen Primary School and YGG Pontardawe. Members were then appraised of the discussions which had occurred with the two playground designers and any proposed amendments that had arisen therefrom. Comments regarding the use of recycled products and materials were received. RESOLVED that Council appoint Wicksteed Leisure to provide a new playground at Lon Tanyrallt subject to satisfactory completion of the lease and successful funding bids, and that the Clerk engage with the company regarding any further changes regarding sustainability.

112 COMMUNITY CEMETERIES

The Clerk reported on Council's previous practice to support the maintenance of community cemeteries and memorial sites, based on the size of the site, and reminded Members of the budgetary commitment made by Council thereto. RESOLVED that Council make the following contributions towards the maintenance of Community cemeteries –

Alltwen Chapel	£350
St John's Cilybebyll	£200
Ebeneser Rhos	£200
St John's Alltwen	£100

113 APPLICATIONS FOR FINANCIAL ASSISTANCE

The Clerk outlined the Council's budget situation with regard to this item and offered a brief summary of each of the applications.

RESOLVED that the following application be supported in the sums indicated –

1	Alltwen Senior Citizens	£150.00
2	Alltwen RFC – Community Defibrillator	£450.00
3	Neath Port Talbot Shopmobility	£100.00
4	Eagles After School Club	£240.00

114 CILYBEBYLL COMMUNITY GROWERS

The Clerk outlined correspondence received from the Cilybebyll Community Growers. RESOLVED that Council –

- Note the proposed Community Christmas Fair and grant free use of Rhos Community Centre
- Note the proposals regarding the Rhos AFC container
- Undertake repairs to the access track serving the playing field and allotment area at a cost made known to Council.

115 DEMENTIA FRIENDLY COMMUNITIES

RESOLVED that Council agree to become a Dementia Friendly Community and that Councillor A Melen be nominated to attend steering group meetings when invited.

116 WELSH GOVERNMENT REVIEW OF COMMUNITY AND TOWN COUNCILS

RESOLVED to defer for consideration at the next meeting.

117 PUBLIC NOTICE BOARDS

The Clerk reminded Members of discussions undertaken regarding the possibility of erecting public notice boards and comments regarding their nature, cost and usefulness were made by Members. RESOLVED that the Clerk explore the possibilities and submit a report to Council in due course.

118 CHRISTMAS EVENT ALLTWEN TRIANGLE

RESOLVED that arrangements for the event be noted.

119 CORRESPONDENCE

RESOLVED that the following items of correspondence be actioned as indicated –

- | | | |
|---|--|--|
| 1 | Mr CH Rhos
Council await discussions between the Local Member and officers at NPT CBC | Email re Neath Road Rhos |
| 5 | Independent Remuneration Panel for Wales | Draft Annual Report 2018/19 |
| | Council respond indicating that it is not in favour of mandatory allowances and that it would continue with its current practice of reimbursing travel and subsistence allowances only | |
| 6 | NPT CBC Countryside | Consultation re Rights of Way Improvement Plan |
| | Defer for consideration as an agenda item | |

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|-------------------------------|--|
| 2 | Welsh Government | Statement re Partnership Working Scheme |
| 3 | Boundary Commission for Wales | Consultation on revised Proposals for Parliamentary Constituencies |

4 Boundary Commission for
Wales

Consultation on Guidance for Principal
Councils in Review of Communities

The meeting ended at 9.15 pm

Signed

Dated 05 December 2017

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of a Meeting of the Finance and Development Committee of the Council held on Tuesday 28 November 2017 at 7.00 pm in the Alltwen Community Centre.

Presiding Councillor D Atkins

Present Councillors A Threlfall A Melen C Jones I Jones Y James M Spooner

Apologies None

120 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

121 BUDGET MONITORING 2017-18

The Clerk presented a budget monitoring report indicating income and expenditure to 30 September 2017. Members noted that core budget income and expenditure both demonstrated increases during the half year. The Clerk explained that this was attributable to unforeseen but authorised expenditure on allotments and electrical work at community centres. It was also noted that income levels were buoyant, and that capital expenditure had been deferred. The Clerk outlined expectations to the end of the year. RESOLVED that the report be accepted and that Council be recommended to note the outcome of the budget monitoring review.

122 FIRE RISK ASSESSMENTS

The Clerk reminded Members of the need to consider the outcome of fire risk assessments at Alltwen and Rhos Community Centres following the report to Council on 05 September 2017 (Minute 76 refers). Issues raised in the assessments were considered in turn. RESOLVED that Council be recommended to –

- note the low level of fire risk at the building, and set aside the possibility of installing fire alarms at both centres
- undertake investigations regarding the installation of internal fire doors at both centres
- investigate the installation of modern serving hatches at both centres
- reinforce messages about keeping means of escape clear of furniture and debris at Alltwen CC
- review the use of storage rooms in the basement of Alltwen CC with a view to their clearance of any surplus furniture, equipment and other materials before providing improved Council workshop facilities

123 CAPITAL PROJECTS 2017-18

The Clerk referred to the Council's allocation of its capital funding in 2017-18 and deferral of improvements at the Lon Tanyrallt Playground pending completion of a lease and decisions on funding bids. Members noted that there was no substantial budget to undertake further capital works. RESOLVED that Council be recommended not to commit to further capital projects at this time.

124 CAPITAL PROJECTS 2018-19

Members were advised that Council had agreed to prioritise the Lon Tanyrallt Playground and set other projects aside for the time being (Minute 72, Council 05 September 2017 refers). The Clerk advised that the other projects included some urgent and committed potential projects but that a decision to further prioritise could be deferred until the end of the financial year. RESOLVED that Council be recommended to defer consideration of priority capital projects in 2018-19 until the end of the current financial year.

125 CHARGES AT COUNCIL FACILITIES

The Clerk reminded Members that Council has a duty to review charges on an annual basis. Members were advised of the current charges for use of the Council's two Community Centres and the Rhos Park Playing Field, as reviewed and set by Council on 06 December 2016 (Minute 121 refers). RESOLVED to recommend to Council that hire charges remain unchanged in 2018-19.

126 BUDGET ESTIMATES AND PRECEPT FOR 2018-19

The Clerk submitted his report on the 2018-19 budget estimates, based on the anticipated outturn expenditure and income in 2017-18. Respective heads of expenditure were considered and Members discussed the Council Tax Base. Expenditure options, precept options, and the implications for Council Tax were considered.

RESOLVED that Council be recommended to –

1. Agree the Clerk's report on estimates for 2018-19, subject to a small increase in the capital budget;
2. Levy a Precept in the sum of £91,000.00 for the financial year 2018-19.

The meeting ended at 8.25 pm.

Signed

Dated 05 December 2017

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 05 December 2017 at 7.00pm in the Alltwen Community Centre

Presiding Councillor D Atkins

Present Councillors M Spooner Y James D Jones L Rees C Jones E Hastings I Jones S Williams

Apologies Councillor H David L Tems R Lewis A Melen A Threlfall

127 DECLARATIONS OF INTEREST

Councillor C Jones declared an interest in Item 6 on the Agenda – Planning Applications.

128 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 07 November 2017 be confirmed as a correct record.

129 MATTERS ARISING

- 1) Further to Minute 105 regarding Trees at Edward Street and Graig Road Alltwen, the Clerk updated Members on his site meeting with the Council's arboriculturalist and on the need for further clarification of boundaries. RESOLVED noted.
- 2) Further to Minute 118 regarding the Christmas Event at Alltwen Triangle, the Clerk thanked Members for support at the event. RESOLVED that Council review arrangements for future events in the New Year.

130 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

145B-148B)	Staff	Wages, Expenses)	
149B) City & County of Swansea	Pension Contributions)	2721.80
150B) Prudential	Pension Contributions)	
151B	HMRC	Income Tax and NI	444.32
152D	Neath Port Talbot CBC	Non Domestic Rates	319.00
153D	Neath Port Talbot CBC	Non Domestic Rates	354.00
154D	SSE	Electricity Alltwen CC	203.73
155B	Corona Energy	Gas Alltwen CC	186.95
156C	Royal British Legion	Remembrance Day Wreaths	40.00
157C	Standard Signs	Traffic Signs	71.57
158B	Wicksteed Leisure Ltd	Playground Repair Parts	47.50
159B	Society of Local Council Clerks	Membership Fee	185.00

160B	STRI Ltd	Subscription	684.00
161B	R Lanchbury	Reimburse Quarterly Expenses	145.35
162C	Capel yr Alltwen	Community Cemetery Maint Contn	350.00
163C	St John's Cilybebyll	Community Cemetery Maint Contn	200.00
164C	Ebeneser Rhos	Community Cemetery Maint Contn	200.00
165C	St John's Alltwen	Community Cemetery Maint Contn	100.00
166C	Alltwen Senior Citizens	Donation	150.00
167C	Alltwen RFC	Donation – Defibrillator Cabinet	450.00
168C	NPT Shopmobility	Donation	100.00
169C	Eagles After School Club	Donation	240.00
170B	Lliw Building Supplies	Building Materials	46.47
171D	SSE	Gas Rhos CC	403.59
172B	Ecosolve Ltd	Grounds Maintenance Inv 4	594.00
173B	Wayne Duggan FTE	Grounds Maintenance Inv 5	417.00
174B	Gateway Construction	Rhos Park Access Road Imps	696.00
175C	Cwmtawe Youth B Band	Christmas Event	100.00
176C	Pontardawe Ch of Trade	Christmas Event	100.00
177C	Cilybebyll PCC	Christmas Event	25.00

RESOLVED that the following receipts be noted –

1	Alltwen CC	November Income	519.00
2	Rhos CC	November Income	901.00
3	Rhos AFC	November Income	156.00

RESOLVED that the sums of £7,500.00 and £2,500.00 be transferred from the Council's Business Banking Account to its Current Account.

131 PLANNING APPLICATIONS

(Councillor C Jones declared an interest in this Item, left the Chamber and made no contribution to the discussions or voting thereon)

RESOLVED no objection to the following applications, subject to the following observations –

17/0835 Reserved Matters Alltwen Industrial Estate Alltwen
 Council is aware that the principle of residential development has been established, but requests NPT CBC to address local concerns with regard to traffic egressing on to the A474, concerns regarding construction traffic using inappropriate roads, and appropriate traffic and pedestrian safeguards where new and existing junctions are affected on the site boundaries

132 MAINTENANCE

There were no substantive reports on Maintenance.

133 COMMUNITY CENTRE MANAGEMENT

RESOLVED that the Clerk's report that he was investigating a Dwr Cymru Welsh Water notification of a water leak at Alltwen Community Centre be noted.

134 POLICE AND PACT MATTERS

There were no substantive reports on PACT or Police matters.

135 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Minutes of the Finance and Development Committee held on the 28 November 2017 be adopted. Further RESOLVED that the Council's precept for the financial year 2018/19 be endorsed as £91,000.00 (Minute 126 refers).

136 WELSH GOVERNMENT REVIEW OF COMMUNITY AND TOWN COUNCILS

RESOLVED that the consultation be noted.

137 NPT CBC RIGHTS OF WAY IMPROVEMENT PLAN

RESOLVED that the consultation be noted.

138 CORRESPONDENCE

RESOLVED that the following items of correspondence be actioned as indicated –

- | | | |
|---|---|---------------------------------------|
| 2 | NPT CBC | Consultation on Draft Budget |
| | Council express its concern at the reduction of budget for Pontardawe Arts Centre and the proposed increase in car parking charges. | |
| 5 | ABMU Health Board | Consultation re Major Trauma Network |
| | Defer for consideration at next meeting. | |
| 6 | Law Commission | Consultation on Planning Law in Wales |
| | Defer for consideration at next meeting. | |

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|-----------------------------------|---|
| 1 | Friends of Pontardawe Arts Centre | Invitation to Launch Event |
| 3 | NPT CBC | Papers for NPT CBC Community Councils Liaison Committee |
| 4 | OVW | Notification of NPT Area Committee |

The meeting ended at 9.15 pm

Signed

Dated 02 January 2018

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 02 January 2018 at 7.00pm in the Rhos Community Centre

Presiding Councillor D Atkins

Present Councillors M Spooner Y James D Jones E Hastings I Jones H David R Lewis A Melen A Threlfall A Thomas

Apologies Councillor L Rees C Jones S Williams

139 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

140 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 05 December 2017 be confirmed as a correct record.

141 MATTERS ARISING

- 3) Further to Minute 130 regarding Financial Transactions, the Clerk revised Receipt 1 to the sum of £499.00. RESOLVED noted.
- 4) Further to Minute 133 regarding the water leak at Alltwen Community Centre, the Clerk reported that the problem had been identified and that a solution was in hand. RESOLVED noted.

142 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

178B-181B)	Staff	Wages, Expenses)	
182B) City & County of Swansea	Pension Contributions)	2651.95
183B) Prudential	Pension Contributions)	
184B	HMRC	Income Tax and NI		437.52
185D	Neath Port Talbot CBC	Non Domestic Rates		319.00
186D	Neath Port Talbot CBC	Non Domestic Rates		354.00
187B	Corona Energy	Gas Alltwen CC		245.11
188B	Wales Audit Office	Audit Fee 2016/17		232.80

RESOLVED that the following receipts be noted –

1	Alltwen CC	December Income	219.00
2	Rhos CC	December Income	619.00

RESOLVED that the sum of £4,500.00 be transferred from the Council's Business Banking Account to its Current Account.

143 PLANNING APPLICATIONS

RESOLVED no objection to the following applications –

17/1105	Residential Dwelling	Land adj to 26 Graig Road Alltwn
17/1112	Extension	11 Lon Hir Alltwn

RESOLVED that an objection be made to the following application for the reasons indicated -

17/1107	Two Split Level Residential Dwellings	Land fronting Dyffryn Road Alltwn
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Given the longstanding concerns about traffic along this wholly inadequate highway, NPT CBC be advised that Council is concerned about the increase of traffic and its impact on existing passing and parked traffic, and also has concerns that the design is not in keeping with the local vernacular, would result in an overbearing development compromising the privacy of dwellings below the site and that there appears to be no consideration of issues relating to structural stability of the hillside on which it is situated.

144 MAINTENANCE

Members were advised of recurring problems at a number of Public Rights of Way. RESOLVED that the Local Member raise these with officers at NPT CBC.

145 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports on Community Centre Management.

146 POLICE AND PACT MATTERS

There were no substantive reports on PACT or Police matters.

147 LON TANYRALLT PLAYGROUND

The Clerk provided an update on funding applications and lease negotiations. RESOLVED that –

- Approval of the NPT CBC Minor Projects Grant application be noted
- The Clerk be authorised to instruct the contractor immediately if the second funding application was approved
- The Chair and Vice Chair be authorised to sign the Lease negotiated with NPT CBC, and the Clerk be authorised to sign the Landlord and Tenant Act Statutory Declaration in the presence of the Council's legal advisors.

148 CONSULTATION ON MAJOR TRAUMA NETWORK

The Clerk reminded Members of the content of the previously circulated documents relating to the proposed Major Trauma Network for South and West Wales and South Powys. Members discussed the proposals and expressed concern at the availability of funding. RESOLVED that Council responds to the consultation noting its concern that the implementation of the proposal will require significant resources at each location, at a time when most if not all Health Boards are struggling with financial deficits in their general funding circumstances, and emphasising that additional financial resources must be made available for this initiative to prevent Health Boards from suffering further financial pressures.

149 CONSULTATION ON PLANNING LAW IN WALES

RESOLVED that the consultation be noted.

150 ONE VOICE WALES AREA COMMITTEE

Councillor Y James provided a summary of discussions on various topics at the recent meeting of the NPT Area Committee of One Voice Wales. Whilst noting the need for further information on certain topics, RESOLVED that the report be noted.

151 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

152 BUILDING IMPROVEMENTS

Further to recent discussions on Fire Safety, the Clerk updated Members on prices received for the supply and installation of fire doors and roller shutters, and indicated that further information was awaited. RESOLVED that the Clerk submit a further report once additional information was to hand.

153 GROUNDS MAINTENANCE 2018/19

The Clerk referred to the Council's Grounds Maintenance contracts and reminded Members of the basis on which contractor appointments had been made for 2017/18 and in previous years. Members noted the tendering history, that reasonable increases in costs had been levied by present contractors, and considered the need for continuity in maintenance work on the Rhos Park Playing Field in particular. RESOLVED that the Clerk negotiate with the Council's current contractors with regard to both of the Specialist Playing Field Maintenance and Routine Maintenance contracts, and report back to Council at the next meeting.

154 CORRESPONDENCE

RESOLVED that the following item of correspondence be noted –

- | | | |
|---|--|---|
| 1 | Expert Panel on Assembly
Electoral Reform | Summary Report – A Parliament that Works
for Wales |
|---|--|---|

The meeting ended at 8.43 pm

Signed

Dated 06 February 2018

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 06 February 2018 at 7.00pm in the Alltwen Community Centre

Presiding Councillor D Atkins

Present Councillors M Spooner Y James D Jones E Hastings I Jones A Threlfall
S Williams C Jones L Rees

Apologies Councillor H David A Melen

155 DECLARATIONS OF INTEREST

Councillor S Williams declared an interest at the start of the meeting in respect of Item 6 - Planning Application 18/0008.

156 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 02 January 2018 be confirmed as a correct record.

157 MATTERS ARISING

- 5) Further to Minute 142 regarding Financial Transactions, the Clerk revised Receipt 2 to the sum of £639.00. RESOLVED noted.
- 6) Further to Minute 147 regarding the Lon Tanyrallt Playground, the Clerk reported completion of the lease and the award of a grant by NPT CBC to offset the rental payable. RESOLVED noted.

158 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

189B-192B)	Staff	Wages, Expenses)	
193B)	City & County of Swansea	Pension Contributions)	2429.09
194B)	Prudential	Pension Contributions)	
196B	Corona Energy	Gas Alltwen CC	292.46
197B	British Gas	Electricity Rhos CC	264.49
198C	DR James & Son	Legal Fees Community Garden Lease	900.00
199B	Arborum Ltd	Tree Work Gwynfryn Park	540.00
200C	Gentworks Ltd	Water Control Alltwen CC	138.00
201B	Fire Protection Services	Fire Extinguisher Servicing Alltwen & Rhos CCs	161.70
202B	Lliw Building Supplies	Building Materials	44.68
203B	Cotton & Sons	Cleaning Materials	217.22

RESOLVED that the following receipts be noted –

1	Rhos AFC	December Income PF	104.00
2	Alltwen CC	January Income	655.00
3	Rhos CC	January Income	787.00
4	Rhos AFC	January Income PF	118.00

RESOLVED that the sum of £5,500.00 be transferred from the Council's Business Banking Account to its Current Account.

159 PLANNING APPLICATIONS

(Councillor C Jones declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon. Councillor S Williams declared an interest in application 18/0008 and took no part in the discussions or voting thereon)

RESOLVED no objection to the following applications –

17/1055	Extension & Hardstanding	9 Maes Rhosyn Rhos
18/0001	Extension	43 Ashwood Drive Gellinudd
18/0008	Two Detached Dwellings	Land at Clos Llwynallt Alltwen
18/0068	Extension & Roof Replacement	68 Gwyn Street Alltwen
18/0037	Car Port	Gellinudd Farm Tramway Road Gellinudd
18/0092	Dwelling	Plot at r/o 27 Derwen Road Alltwen
18/0103	Tractor Store	Ger y nant Barn, Blaenant Farm Cilybebyll

160 MAINTENANCE

There were no substantive reports on Maintenance.

161 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports on Community Centre Management.

162 POLICE AND PACT MATTERS

There were no substantive reports on PACT or Police matters.

163 FORMER DANYGRAIG PARK AND LAND BETWEEN EDWARD STREET AND GRAIG ROAD ALLTWEN

The Clerk provided an update on investigations relating to land ownership and the further inspection of trees by the Council's arboriculturalist, on land between Edward Street and Graig Road Alltwen. RESOLVED that work on trees situated on the Council's land was not deemed necessary but that a further inspection be undertaken in 2019 and the Council ensure that the public right of way through the Council's land be kept clear during the growing season.

164 RHOS FC

The Clerk reminded Members of proposals submitted by Rhos FC in 2013 to deliver an access on to land east of Rhos Park where they had a leasehold interest, and to the Council's previous support, notwithstanding more recent intentions to retain an existing oak tree. He advised that the Club had a further proposal to be implemented at their expense, and indicated that he had facilitated a discussion with a contractor. Members considered the further proposal and sought assurances regarding access across the Council's land, expressing a preference to access the site from March Hywel. RESOLVED that Council supports the proposal in principle, subject to consideration of details relating to access.

165 CASUAL VACANCY

The Clerk advised that Councillor Lisa Tems had tendered her resignation as a Councillor, and that as a result, a Casual Vacancy had arisen in the Alltwen Ward. He confirmed that the Notice of Vacancy would be published immediately and that a further report would be submitted to the next meeting of Council. RESOLVED noted.

166 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

167 BUILDING IMPROVEMENTS

Further to recent discussions on Fire Safety, the Clerk updated Members on prices received for the supply and installation of fire doors and roller shutters. RESOLVED that the prices be set aside for the present and be considered at a future meeting of the Finance and Development Committee.

The Clerk further reported that he had met with the South West Wales Woodturners Club and an architect to discuss the possibility of upgrading the Unders at Alltwen Community Centre. RESOLVED that mjs Design Ltd be engaged to prepare a feasibility study to allow further consideration of the potential, and a further report be submitted in due course.

168 GROUNDS MAINTENANCE 2018/19

Further to Minute 153 of Council on 02 January 2018, the Clerk reported the negotiated prices for Routine Maintenance and Specialist Renovations received from the Council's contractors. RESOLVED that –

- NPT CBC Streetscene be reappointed to undertake Routine Grounds Maintenance in 2018/19 at the submitted price of £5,070.82 plus VAT

- Ecosolve Wayne Duggan be reappointed to undertake Specialist Renovation Grounds Maintenance in 2018/19 at the submitted price of £10,422.63 plus VAT.

169 CORRESPONDENCE

RESOLVED that the following item of correspondence be actioned as indicated

–

- | | | |
|---|---------------------------------------|------------------------------|
| 1 | Bridgend Coalition of Disabled People | Request for Petition Support |
|---|---------------------------------------|------------------------------|
- Council support the petition.

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|--------------------------|---|
| 2 | Welsh Government | Consultation on Local Toilets Strategy Guidance |
| 3 | Welsh Government / DEFRA | Consultation on Waste Sector Proposals |

The meeting ended at 8.40 pm

Signed

Dated 06 March 2018

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 06 March 2018 at 6.45pm in the Rhos Community Centre

Presiding Councillor D Atkins

Present Councillors R Lewis A Melen Y James A Threlfall D Jones C Jones E Hastings I Jones S Williams

There were no members of the public in attendance

Apologies Councillor M Spooner L Rees

170 DECLARATIONS OF INTEREST

There were no declarations of interest.

171 ISSUES FOR DISCUSSION

The Chairperson held the meeting open until 6.59 pm to allow members of the public to arrive, but in view of the lack of attendance, there were no issues for discussion.

The meeting ended at 6.59 pm

Signed

Dated 3 April 2018

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 06 March 2018 at 7.00 pm in the Rhos Community Centre

Presiding Councillor D Atkins

Present Councillors R Lewis A Melen Y James A Threlfall D Jones C Jones E Hastings I Jones S Williams

Apologies Councillor M Spooner L Rees

172 DECLARATIONS OF INTEREST

Councillor C Jones declared an interest at the start of the meeting in respect of Item 6 - Planning Applications.

173 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 06 February 2018 be confirmed as a correct record.

174 MATTERS ARISING

There were no matters arising.

175 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

195B	HMRC	Income Tax and NI	450.92
204B-207B)	Staff	Wages, Expenses)	
208B)	City & County of Swansea	Pension Contributions)	2741.76
209B)	Prudential	Pension Contributions)	
210B	HMRC	Income Tax and NI	443.92
211B	Corona Energy	Gas Alltwen CC	303.37
212D	SSE	Electricity Alltwen CC	205.83
213B	Wayne Duggan FTE	Grounds Maintenance	138.00
214B	One Voice Wales	Membership Fee	670.00
215B	mjs designs (Cymru) ltd	Feasibility Study Alltwen CC	300.00
216B	FCC Recycling (UK) Ltd	Third Party Contribution Lon Tanyrallt Playground Grant	5375.00
217B	R Lanchbury	Reimburse Quart Admin Expenses	129.69
218B	Lliw Building Supplies	Building Materials	36.96

RESOLVED that the following receipts be noted –

1	Alltwen CC	February Income	68.00
2	Rhos CC	February Income	909.00
3	Rhos AFC	February Income PF	114.00

RESOLVED that the sum of £10,000.00 be transferred from the Council's Business Banking Account to its Current Account.

176 PLANNING APPLICATIONS

(Councillor C Jones declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

RESOLVED no objection to the following applications –

18/0107	Work to TPO Trees	62 Waun Daniel Rhos
18/0159	Extension	71 Gwyn Street Alltwen

177 MAINTENANCE

Other than comments to and addressed by the Clerk regarding drainage at Rhos Park, there were no substantive reports on Maintenance. RESOLVED noted.

178 COMMUNITY CENTRE MANAGEMENT

RESOLVED that a new fridge be purchased for Rhos Community Centre.

179 POLICE AND PACT MATTERS

Councillor C Jones advised Council that one resident from Alltwen attended the recent PACT meeting, and that the key issues were parking and dog fouling. RESOLVED noted.

180 LON TANYRALLT PLAYGROUND

The Clerk provided an update on developments relating to the Lon Tanyrallt Playground. He highlighted that –

- The lease had been signed
- Inspections and litter control were to be undertaken in house
- Grass cutting would need to be undertaken by NPT CBC Streetscene under a variation of their current Grounds Maintenance Contract
- Funding approval had been received from WREN and an agreement was to be received and signed before contractors could be formally instructed and publicity arrangements could be put in place
- NPT CBC had confirmed that planning permission for the improvements was not required
- Additional funding had been sourced by the Clerk at short notice and if approved would result in a small extension of the scheme.

RESOLVED that the Clerk's actions be endorsed and that his report be noted.

181 CASUAL VACANCY

The Clerk advised Members that no request for an election had been received in respect of the Casual Vacancy in the Alltwen Ward. He indicated that Council could fill the vacancy by co-option and confirmed that notices would be published as soon as practicable, with a view to co-opting at the next meeting of Council. RESOLVED noted.

182 INDEPENDENT REVIEW PANEL FOR WALES

The Clerk outlined the provisions of the Final Report of the Independent Review Panel for Wales and summarised the determinations therein that would result in mandatory and discretionary payments for Members of Town and Community Councils. He referred to the Council's previous practice in this respect and to the Council's views on the draft report, confirming that the Final Report determinations involved a fundamental change and procedures for their application. RESOLVED that the Clerk prepare a Member Remuneration Report for Council, dealing with all aspects of the Panel's Report, and that the Member Remuneration Report be considered as an agenda item at the Annual Meeting of Council.

183 FEASIBILITY STUDY – ALLTWEN COMMUNITY CENTRE “UNDERS”

The findings of the feasibility study undertaken for the Council regarding the possible conversion of the “Unders” at Alltwen Community Centre into a Workshop, as suggested by the South West Wales Woodturning Club, were outlined to Members. Following discussion, it was RESOLVED that the feasibility proposals be costed so that funding implications could be assessed, to facilitate a further discussion with the South West Wales Woodturning Club.

184 LAND ADJACENT TO THE BRYNMORGRUG PLAYGROUND

The Clerk summarised discussions with Redrow regarding clarification of legal title in the vicinity of the Brynmorgrug Playground, referencing discussions and legal transactions that had previously taken place. He indicated that there were some minor matters that required legal determination and advice, and that he had referred the matter to the Council's solicitors for resolution. RESOLVED that the report be noted and that payment of the necessary fees be endorsed.

185 CORRESPONDENCE

RESOLVED that the following item of correspondence be actioned as indicated –

2 One Voice Wales Notice of Area Committee
Report at next meeting of Council.

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|--------------------|--|
| 1 | NPT CBC Planning | Notice of SPG Consultation |
| 3 | Welsh Government | Letter re Funding to Support Joint Working |
| 4 | Keep Wales Tidy | Circular re Opportunities for Town and
Community Councils |
| 5 | Councillor A Melen | Notification of Defibrillator Training |

The meeting ended at 8.24 pm

Signed

Dated 03 April 2018

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of a Meeting of the Finance and Development Committee of the Council held on Tuesday 27 March 2018 at 7.00 pm in the Alltwen Community Centre.

Presiding Councillor D Atkins

Present Councillors A Melen C Jones I Jones Y James

Apologies Councillors A Threlfall M Spooner

186 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

187 CAPITAL PROJECTS 2017-18

The Clerk referred to the Council's allocation of its capital funding in 2017-18 and its commitment to improvements at the Lon Tanyrallt Playground. Progress on implementation of the scheme was outlined. Members noted that most of the capital allocation to undertake the scheme was yet to be spent and would be carried over into 2018-19. RESOLVED that Council be recommended to note the commitment and report.

188 CAPITAL PROJECTS 2018-19

The Clerk advised Members of the projects previously considered and investigated with conclusions as follows –

- Rhos Park Playground Phase 2 – further discussion with the playground supplier required
- Rhos Park Playing Field Sand Banding – tenders revisited and all 3 No. prices would be held by the respective contractors
- Rhos Community Centre Car Park Elevation Improvements – further investigations to be undertaken
- Rhos Community Garden – likely that no further immediate demands would be made
- Alltwen Community Centre and Rhos Community Centre Fire Safety Measures – prices received for shutters and doors and noted along with the potential for further survey work
- Alltwen Community Centre Unders – draft scheme completed but further investigations to be undertaken.

An outline of potential funding and the timescales in this respect was also provided, along with an indication of priorities.

RESOLVED that Council be recommended to –

- progress with the Rhos Park Playing Field Sand Banding and that the tender received from Ecosolve Ltd be accepted

- complete the installation of two roller shutters at Alltwen and Rhos Community Centres
- Leave the residual capital budget of £3k in abeyance pending reports from the Clerk on further investigation of building works at Alltwen and Rhos Community Centres.

The meeting ended at 8.05 pm

Signed

Dated 03 April 2018

Cyngor Cymuned Cilybebyll

Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 03 April 2018 at 7.00pm in the Alltwen Community Centre

Presiding Councillor D Atkins

Present Councillors Y James D Jones E Hastings I Jones A Threlfall S Williams
C Jones L Rees H David A Melen A Thomas R Lewis

Apologies Councillor M Spooner

189 DECLARATIONS OF INTEREST

Councillor C Jones declared an interest at the start of the meeting in respect of Item 7 - Planning Applications, and Councillor D Atkins declared an interest in Item 13 - Casual Vacancy.

190 MINUTES OF THE OPEN FORUM MEETING OF COUNCIL

RESOLVED that the Minutes of the Open Forum Meeting of Council held on 06 March 2018 be confirmed as a correct record.

191 MINUTES OF THE MONTHLY MEETING OF COUNCIL

RESOLVED that the Minutes of the Monthly Meeting of Council held on 06 March 2018 be confirmed as a correct record.

192 MATTERS ARISING

Further to Minute 180 regarding the Lon Tanyrallt Playground, the Clerk reported that the WREN funding agreement had been signed, the order had been placed with the playground supplier based on an extended scheme to include additional Welsh Government funding for equipment, and that publicity would follow receipt of a start date from the contractor. RESOLVED noted.

193 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

219D	SSE	Gas Rhos CC	857.62
220B	NPT CBC	Grounds Maintenance 1	5599.20
221B	Centregreat Ltd	Christmas Lights	2046.60
222B	NPT CBC	Lon Tanyrallt Playground Rent	150.00
223B	NPT CBC	Grounds Maintenance 2	366.79
1B-4B)	Staff	Wages, Expenses)	
5B)	City & County of Swansea	Pension Contributions)	2824.15
6B)	Prudential	Pension Contributions)	

7B	HMRC	Income Tax and NI	465.52
8D	Neath Port Talbot CBC	Non Domestic Rates	328.60
9D	Neath Port Talbot CBC	Non Domestic Rates	364.40
10B	Corona Energy	Gas Alltwen CC	268.38

RESOLVED that the following receipts be noted –

1	Alltwen CC	March Income	527.00
2	Rhos CC	March Income	872.00
3	NPT CBC	Lon Tanyrallt Playground Grant	4426.00
4	NPT CBC	Footpath Grant 17/18	1800.00

RESOLVED that the sums of £8,000.00 and £5,000.00 be transferred from the Council's Business Banking Account to its Current Account.

194 PLANNING APPLICATIONS

(Councillors C Jones and A Thomas declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

RESOLVED no objection to the following applications –

18/0201	Extension & Decking	1 Neath Road Fforestgoch
18/0237	Extension	17 Primrose Lane Rhos

195 MAINTENANCE

There were no substantive reports on Maintenance, although the Clerk was asked to look again at the Footpath between Ynysymond Road and Derwen Road Alltwen.

196 COMMUNITY CENTRE MANAGEMENT

There were no substantive reports on Community Centre Management.

197 POLICE AND PACT MATTERS

Councillor A Thomas advised that parking at Neath Road Rhos was a topic discussed at the recent PACT meeting and Members reiterated concerns regarding parking at both Alltwen and Rhos Schools. RESOLVED noted.

198 FINANCE AND DEVELOPMENT COMMITTEE

RESOLVED that the Minutes of the Finance and Development Committee held on the 27 March 2018 be adopted.

199 APPLICATIONS FOR FINANCIAL ASSISTANCE

The Clerk outlined the Council's Section 137 budget situation and offered a brief summary of each of the applications received.

RESOLVED that the following applications be supported in the sums indicated –

1	Alltwen Heels WI Craft Group	£ 50.00
2	Alltwen RFC Bowls Club	£400.00
4	Urdd Gobaith Cymru Cylch Cwmtawe	£100.00
5	Wales Air Ambulance	£300.00

RESOLVED that the following applications be not supported –

3	Eisteddfod yr Urdd – Brycheiniog a Maesyfed
6	Age Cymru Swansea Bay
7	Tenovus Cancer Care
8	Welsh Ambulance Service Branch, GMB Union
9	Rhos Primary School

200 CASUAL VACANCY

(Councillors D Atkins and H David declared interests in this Item, left the Chamber and took no part in the discussions or voting thereon)
(Councillor Y James in the Chair)

The Clerk advised that two expressions of interest had been received in respect of the Casual Vacancy which had arisen in the Alltwen Ward. He provided a summary of each and Members were then invited to participate in a secret ballot. RESOLVED that Ms S Atkins be co-opted to serve as a Councillor to serve the Alltwen Ward.

201 REVIEW OF CHRISTMAS EVENT

The Clerk summarised a previously circulated review report which highlighted the procedures, arrangements and issues connected with the Christmas Event held at Alltwen Triangle. Following a discussion, it was RESOLVED that the Clerk -

- Discuss road closure options with NPT CBC officers
- Invite proposals for the provision of new lights for the Christmas Tree
- Explore options for additional funding
- Approach local primary schools regarding participation at the event.

202 ONE VOICE WALES AREA COMMITTEE

Councillor Y James provided a summary of proceedings at the last meeting of the NPT Area Committee of One Voice Wales, listing the following discussion points for information –

- Change of Chair and Vice Chair
- Attendance by an Assembly Member
- Data Protection changes
- Deployment of Traffic Wardens at schools
- Arrangements for meetings of the NPT Public Service Board
- Audit Requirements in 2018/19.

RESOLVED noted.

203 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

204 GROUNDS MAINTENANCE 2018/19

The Clerk reported a price received from the Council's Routine Maintenance contractors to vary their contract to include the Lon Tanyrallt Playground. He explained the basis on which the price had been calculated and confirmed that maintenance could be held in abeyance at no cost during redevelopment of the playground. RESOLVED that the price received from NPT CBC Streetscene be accepted and that the contract be varied accordingly.

205 CHAIR'S STATEMENT RE CLERK TO THE COUNCIL

The Chair reported that he had received a letter from the Clerk indicating his intention to retire from his position and requesting that Council accept his resignation, effective from the end of October 2018 as this would minimise the effect on business continuity and provide for an appropriate period for advertising the post and appointing a successor. The Clerk thanked all Councils for their support during his period in post, and Members expressed their appreciation for the Clerk's commitment and dedication. RESOLVED that the Clerk engage with the incoming Chair after the Annual Meeting to coordinate any necessary actions arising therefrom.

206 CORRESPONDENCE

RESOLVED that the following item of correspondence be actioned as indicated –

- | | | |
|---|------------------|---|
| 1 | Welsh Government | Consultation – Strengthening Local Government:
Delivering for People |
|---|------------------|---|
- Circulate and agenda at next meeting of Council.

RESOLVED that the following items of correspondence be noted –

- | | | |
|---|------------------|-------------------------------------|
| 2 | OVW | Request for Conference Motions |
| 3 | NPT CBC Planning | Follow up re Planning Training |
| 4 | Dai Lloyd AM | Letter re Unadopted Roads Taskforce |

The meeting ended at 9.05 pm

Signed

Dated 01 May 2018