

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Annual Meeting of Council held on Tuesday 13 May 2008 at 7.00pm in the Rhos Community Centre

Presiding Councillor Mrs A Melen

Present Councillors A Threlfall B Jones Mrs P Vine A Ames E Harris  
G Davies P Richards R Lewis

Apologies P Thomas

### 1 DECLARATIONS OF INTEREST

There were no declarations of interest.

### 2 APPOINTMENT OF CHAIRPERSON

RESOLVED that Councillor Mrs A Melen be appointed Chairperson for 2008/09.

### 3 STANDING ORDERS

RESOLVED that Standing Orders be adopted, subject to amendment of the following –

- |        |   |
|--------|---|
| 1 (b)  | delete  |
| 33     | delete, including the Amendment No 2                              |
| 42     | change reference to members Code of Conduct                       |
| 54 (a) | change values to £3,000 and £10,000                               |
| 54 (b) | change value to £10,000 and “at least four reputable contractors” |
| 11A    | incorporate amendment No 1 into main standing orders.             |

Further RESOLVED that for the time being, separate Financial Regulations be not prepared as Council is operating effectively with Standing Orders

### 4 APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED that Councillor Mrs P Vine be appointed Vice-Chairperson for 2008/09.

### 5 VACANCIES ON COUNCIL

RESOLVED that Council fill the 2 vacancies in the Alltwen Ward, 1 in Gellinudd Ward and 2 in Rhos Ward at the next meeting of Council, and that candidates be nominated to the Clerk with a brief summary of interests and background by the 30 May 2008. Further RESOLVED that the vacancies be advertised on the Council's website and in the two community centres.

## **6 FINANCE AND DEVELOPMENT COMMITTEE**

RESOLVED that the Chairperson, Vice-Chairperson, Councillors A Threlfall, P Thomas, B Jones and P Richards be appointed to the Finance and Development Committee for 2008/09.

## **7 COMMUNITY CENTRES COMMITTEE**

RESOLVED that the Chairperson, Councillors B Jones, Mrs P Vine, G Davies and A Ames be appointed to the Community Centres Committee for 2008/09.

## **8 REQUESTS FOR FINANCIAL ASSISTANCE**

RESOLVED that all requests for financial assistance be considered at the October and April meetings of Council.

## **9 OPEN FORUMS**

RESOLVED that Council continues to convene two Open Forum meetings during the year, in October and April.

## **10 AREA COMMITTEE OF ONE VOICE WALES**

RESOLVED that Council be represented by the Chairperson and the Vice Chairperson.

## **11 LIAISON COMMITTEE BETWEEN NEATH PORT TALBOT COUNTY BOROUGH COUNCIL AND COMMUNITY COUNCILS**

RESOLVED that the Councillors G Davies and A Threlfall represent Council.

## **12 MEMBERSHIP OF ORGANISATIONS**

RESOLVED that the Council's membership of the Campaign for the Protection of Rural Wales and Neath Port Talbot Council for Voluntary Services be renewed.

## **13 FINANCIAL STATEMENT**

The Clerk presented the Council's Financial Statement for the year ending 31 March 2008. RESOLVED that the statement be approved subject to audit.

## **14 ANNUAL INVESTMENT STRATEGY 2008/09**

The Clerk tabled a draft Strategy. RESOLVED that the Strategy be adopted.

**15 CHAIRPERSON'S ALLOWANCE**

RESOLVED that the Chairperson's Allowance for 2008/09 be in the sum of £350.00.

**16 SIGNING CHEQUES AND FINANCIAL TRANSFERS**

RESOLVED that current arrangements be endorsed and that three signatories from Councillor P Richards, P Thomas, A Threlfall, B Jones, and/or the Clerk sign cheques and financial transfers, but that arrangements be reviewed in September.

The meeting ended at 7.55pm.

Signed

Dated 3 June 2008

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 13 May 2008 at 7.56pm in the Rhos Community Centre

Presiding Councillor Mrs A Melen

Present Councillors A Threlfall B Jones Mrs P Vine A Ames E Harris  
G Davies P Richards R Lewis

Apologies P Thomas

### 17 DECLARATIONS OF INTEREST

There were no declarations of interest.

### 18 MINUTES OF THE MONTHLY MEETING

Subject to recording the interest of Councillor P Richards in Minute 195 relating to Cemetery Maintenance Grants, RESOLVED that the Minutes of the monthly meeting of Council held on 01 April 2008 be confirmed as a correct record.

### 19 MATTERS ARISING

There were no matters arising.

### 20 COMMUNITY CONSTABLE'S REPORT

The Clerk provided a summary of the recent crime figures which Council NOTED.

### 21 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

19-22)	Staff	Wages, Expenses )	1771.42
23 )	City & County of Swansea	Pension Contributions )	
24	Inland Revenue	Income Tax and NI	597.32
25	NPT CBC	Non Domestic Rates Alltwen CC	280.00
26	NPT CBC	Non Domestic Rates Rhos CC	361.00
27	Capel yr Alltwen	Cemetery Grant	300.00
28	St John's Cilybebyll	Cemetery Grant	150.00
29	Ebeneser Rhos	Cemetery Grant	150.00
30	Corona Energy	Gas Alltwen CC	458.60
31	Business Gas	Gas Rhos CC	614.51
32	City & County of Swansea	County Supplies	248.62
33	Celtic Mowers Ltd	Maintenance Equipment	105.75

34	NPT CBC	Trade Refuse Charge Alltwen CC	135.30
35	NPT CBC	Trade Refuse Charge Rhos CC	135.30
36	Allianz Insurance Plc	Insurance Premium	3,750.60
37	Headley Bros Ltd	Local Council Review	24.00
38	Hayes Electrical	Electrical Repairs	454.38
39	B&Q Financial Services	Building Materials	83.08
40	Lliw Building Supplies	Building Materials	131.49
41	Hourglass Glazing	Building Materials	49.35
42	Dwr Cymru Welsh Water	Water Charges Alltwen CC	73.30
43	Dwr Cymru Welsh Water	Water Charges Rhos CC	124.99
44	CPRW	Membership Subscription 2008	20.00
45	BT	Clerk's Telephone	62.57
46	BT	Alltwen Payphone	55.15
47	BT	Rhos Payphone	55.15

RESOLVED that the following receipts be noted –

1	Rhos CC	April Income	112.00
2	Rhos AFC	March/April/May Income PF	306.00
3	NPT CBC	Footpaths Grant 08/09	621.84

RESOLVED that the sum of £3,000.00 and £7,000.00 be transferred from the Council's Business Account to its Current Account.

## 22 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications -

08/0314	Extension	72 Ty'n y Cae Alltwen
08/0397	Extension	2 Neath Road Fforestgoch
08/0410	Stables	Alltwen Isaf Farm Alltwen
08/0453	C/U Land & Garage	28 Maes y Gornel Rhos

RESOLVED that an objection be made to the following application as the Council is concerned about the introduction of commercial activities into a residential area.

08/0333	HGV Storage Area	Hunter's Leap 3 New Road Gellinudd
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RESOLVED that no objection be made to the principle of the following proposal, although Council is concerned as to whether there are any trees on or around the site, and with regard to sewers in this general area -

08/0417	Dwelling and Garage	Land adj Tirbach House, Tirbach Lane, Rhos
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RESOLVED that additional information be requested regarding the following applications, as indicated –

08/0497    Extension and Garage    29 Lon y Wern Alltwn  
Information regarding the use of the proposed garage and store, and regarding the access with Lon y Wern which is narrow and unadopted immediately to the west.

08/0519    Loft Conversion    15 Edward St Alltwn  
Elevational details, and information regarding the possible change in roof pitch.

08/0596    Dormer Extension    78 Delffordd Rhos  
Elevational details

## **23 MAINTENANCE**

RESOLVED that the Clerk's report on Maintenance be noted, but that work on holes at the Rhos BMX track be tackled again, and that bins at Rhos Park be cleaned.

## **24 COMMUNITY CENTRE MANAGEMENT**

There were no reports relating to Community Centre Management.

## **25 COMMUNITY FACILITIES IN ALLTWN**

RESOLVED that the Clerk arrange a consultation meeting on 10 June 2008, and that he be authorised to publicise the meeting in accordance with the budget and arrangements outlined to Council.

## **26 CORRESPONDENCE**

RESOLVED that the following items of correspondence be noted –

3	NPT CVS	Journal
4	One Voice Wales	Conference Notification

RESOLVED that the following items of correspondence be actioned as indicated –

1	NPT CBC Countryside Specification to be accepted.	E-mail re Footpath 7
2	WAG Code of Conduct to be considered before September 2008	Information re Model Code of Conduct
5	Mid and West Wales Fire Authority	Draft Fire Risk Reduction Plan 2009-10

Clerk to review for reference to Pontardawe Fire Station, otherwise NOTED

6 NPT CBC Letter re School Governors  
Councillor Mrs A Melen be retained as a nominee to Alltwen Primary School  
Governing Body until her term of office ends in August 2009, and Councillor A  
Ames be nominated to the Governing Body of Rhos Primary School.

7 NPT Community Health Council Consultation re NHS Structure in  
Wales  
Councillor Mrs A Melen to attend the consultation event.

## **27 ANY OTHER URGENT BUSINESS**

The Clerk referred to the Council's practice in honouring the retiring Chairperson's year of office and requested guidance from Members regarding arrangements for 2007-08. RESOLVED that an item be placed on the agenda of the next meeting.

The meeting ended at 9.10 pm

Signed

Dated 03 June 2008

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 3 June 2008 at 7.00pm in the Alltwen Community Centre

Presiding Councillor Mrs A Melen

Present Councillors A Threlfall B Jones Mrs P Vine A Ames E Harris  
P Richards R Lewis P Thomas

Apologies G Davies

### **28 DECLARATIONS OF INTEREST**

There were no declarations of interest at the start of the meeting.

### **29 MEMBERS CODE OF CONDUCT**

RESOLVED that the Model Code of Conduct be adopted and that the Council advertise its adoption as required by legislation.

### **30 MINUTES OF THE ANNUAL MEETING**

RESOLVED that the Minutes of the Annual Meeting of Council held on 13 May 2008 be confirmed as a correct record.

### **31 MINUTES OF THE MONTHLY MEETING**

RESOLVED that the Minutes of the monthly meeting of Council held on 13 May 2008 be confirmed as a correct record.

### **32 MATTERS ARISING**

- 1 Further to Minute 21 relating to Financial Transactions, RESOLVED that Voucher 37 be paid in the revised amount of £27.00.
- 2 Further to Minute 22 relating to planning application 08/0417, RESOLVED that Council reiterate its concerns for trees on the site in view of their likely impact on siting of the dwelling, and consequent impact on neighbouring properties.
- 3 Further to Minute 26.5 relating to the Mid and West Wales Fire Authority consultation, RESOLVED that Council express its serious reservations regarding proposed crewing arrangements at Pontardawe Fire Station, the potential increased risk to residents, the case for change in terms of response times, the availability of funding, the fact that the Pontardawe engine is sometimes used elsewhere, and the need to retain staffing levels at Pontardawe pending completion of any new station in the Upper Amman Valley if the proposals proceed.



- 4 Further to Minute 27 and the consultation event regarding changes to NHS structures in Wales, RESOLVED that Chairperson's report be noted.

### 33 COMMUNITY CONSTABLE'S REPORT

Members noted that there was no constable present, and RESOLVED that the Clerk report back on correspondence with the Sector Inspector before further consideration.

### 34 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

48-51)	Staff	Wages, Expenses )	1772.15
52 )	City & County of Swansea	Pension Contributions )	
53	Inland Revenue	Income Tax and NI	590.17
54	NPT CBC	Non Domestic Rates Alltwen CC	280.00
55	NPT CBC	Non Domestic Rates Rhos CC	361.00
56	Corona Energy	Gas Alltwen CC	544.17
57	B&Q Financial Services	Building Materials	57.88
58	Calico UK	Website Domain Name 2008-09	17.63
59	R Lanchbury	Reimburse Quarterly Admin Expenses	72.88
60	CI Morris	Window Cleaning Alltwen CC	60.00
61	Community Magazine	Leaflet Printing	15.00
62	SA Flyers	Leaflet Distribution	29.37

RESOLVED that the following receipts be noted –

1	Alltwen CC	April/May Income	166.00
2	Rhos CC	May Income	108.50
3	NPT Returning Officer	Hire of Election Venue	50.00
4	HM Customs & Excise	VAT Refund	5132.11

RESOLVED that the sum of £4,000.00 be transferred from the Council's Business Account to its Current Account.

### 35 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

08/0497	Extension and Garage	29 Lon y Wern Alltwen
08/0519	Loft Conversion	15 Edward St Alltwen
08/0596	Dormer Extension	78 Delffordd Rhos
08/0599	Extensions Conservatory and Porch	3 Bryn Llewellyn Alltwen
08/0690	Rear Extension	60 Edward Street Alltwen

RESOLVED that no objection be made to the following application, subject to the views of the Neath Port Talbot CBC arboricultural officer –

08/0556	Work to TPO Trees	67 Delffordd Rhos
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RESOLVED that an objection be made to the following application, on the grounds that the change of use would introduce a commercial activity into a residential area, and would generate traffic along a narrow lane which also serves a busy school and has a difficult junction with Alltwen Hill –

08/0595 C/U to Dog Grooming Parlour Mountain View Alltwen Hill  
Alltwen

(Councillor P L Richards declared an interest in the following application, left the Chamber and took no part in the discussions or voting thereon)

RESOLVED that additional information be sought on the following application –

08/0659 Retention of Detached Garage Twyn yr Henlle Wernddu  
Road Alltwen

### **36 MAINTENANCE**

RESOLVED that the Clerk's report be noted, and that his recommendation that a site visit occur in Rhos Park immediately before the next monthly meeting be accepted.

### **37 COMMUNITY CENTRE MANAGEMENT**

There were no reports relating to Community Centre Management.

### **38 PUBLIC AND PRESS**

Following the Clerk's report on recent discussions with the Monitoring Officer, RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

### **39 VACANCIES ON COUNCIL**

The Clerk reported that further to Minute 5 of Council on 13 May 2008, nine nominations had been duly received for the 5 vacancies which remained on Council following the recent election. He further reported that one nomination had not been received in accordance with the requirements of the Minute, and Council RESOLVED that this nomination be not considered for this reason.

Members considered the nominations on a ward by ward basis, and RESOLVED that the following individuals be co-opted to serve as Councillor in the indicated wards –

Alltwen Ward	David Lewis and Cathryn Richards
Gellinudd Ward	Ashley Ellison
Rhos Ward	Gina Threlfall and Robert Weaver

#### **40 CHAIRPERSON'S SERVICE**

The Clerk referred to the Council's long-standing practice of recognizing the service of the Chairperson at the end of his/her year of office, and that of other individuals who contributed to community life, at a Chairman's Dinner. He invited Members to consider whether they wished to continue with this practice, given recent changes within the community. Following discussion, RESOLVED that present arrangements continue on the basis which had been established when the first event was held.

#### **41 CORRESPONDENCE**

RESOLVED that the following items be actioned as indicated –

- 1 NPT Children and Young Letter re Summer Playschemes  
People's Partnership  
Council contributes £150.00 to each of the two playschemes and agrees use of Rhos Community Centre.
- 2 One Voice Wales Request re Standards Committee  
Nomination  
Candidature of Councillor Redvers Davies of Resolven Community Council be supported.
- 3 NPT CBC Chief Executive Request re Local Service Board  
Nomination  
Councillor P M Thomas be nominated.

REOLVED that the following items of correspondence be noted –

- 4 Post Office Consultation Event re Closures
- 5 One Voice Wales Notification re Area Committee
- 6 Western Power Distribution Consultation re Business Plan

#### **42 ANY OTHER URGENT BUSINESS**

- 1 The Clerk reported on correspondence from Neath Port Talbot CBC regarding maintenance of fencing of that Council's land immediately adjoining Rhos Park, and advised members of his response thereto. RESOLVED that the Clerk's response be endorsed.
- 2 RESOLVED that the Clerk write to the relevant local authority regarding the newly designated but apparently closed footpath at the former Danygraig Chapel.

The meeting ended at 9.15 pm

Signed

Dated 01 July 2008

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 01 July 2008 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall P Vine A Ames E Harris P Richards R Lewis C Richards G Threlfall A Ellison

Apologies P Thomas R Weaver

### **43 DECLARATIONS OF INTEREST**

Councillor D Lewis declared an interest in Item 7 on the Agenda - Planning Applications.

### **44 MINUTES OF THE MONTHLY MEETING**

RESOLVED that the Minutes of the monthly meeting of Council held on 3 June 2008 be confirmed as a correct record.

### **45 MATTERS ARISING**

Further to Minute 41.5 relating to the Area Committee of One Voice Wales, RESOLVED that the summary report from the Chairperson be noted.

### **46 COMMUNITY FACILITIES IN ALLTWN**

Members RESOLVED to debate this item earlier on the agenda in view of the interest reflected by attendance in the public gallery.

The Clerk summarised the discussions which took place at the public meeting held at Alltwn Community Centre on 10 June 2008. Members who were present contributed to the summary, reinforcing the view in particular that there had been no mention of closing the facility without alternative provision. It was suggested that, in general terms, there was some scepticism within the community regarding the process of consultation and the predicament regarding Alltwn Community Centre. It was also suggested that there seemed to be some support for the Community Centre, particularly as other options seemed to have inherent difficulties. Following an informative discussion, it was RESOLVED that –

- The community provision option at Alltwn Primary School be addressed once and for all with the Local Education Authority;
- The Clerk explores the one or two options available regarding an alternative location once and for all;

- The potential for a manageable and affordable “repairs strategy” in respect of the Alltwen Community Centre be investigated by the Clerk, in conjunction with the consultants previously engaged and the funding officer at Neath Port Talbot CBC;
- The Clerk report back to Council at the meeting on 2 September 2008.

#### 47 COMMUNITY CONSTABLE’S REPORT

The Clerk referred to his correspondence with South Wales Police’s Sector Inspector at Pontardawe Police Station. The Inspector had indicated that as the PACT meetings in the Cilybebyll area were established, it would not be the intention for a police officer to be in regular attendance at Council meetings in future, although the Inspector would be happy to receive any specific concerns directly from Council if any arose. Members expressed their concern but concluded that the PACT system should be supported and given an opportunity to demonstrate results. RESOLVED that, instead of a Community Constable’s Report, each future Council agenda should include an item on PACT updates, which would incorporate opportunities for policing matters to be raised and for the Police to attend if necessary.

#### 48 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

63-66)	Staff	Wages, Expenses )	1617.13
67 )	City & County of Swansea	Pension Contributions )	
68	Inland Revenue	Income Tax and NI	515.79
69	NPT CBC	Non Domestic Rates Alltwen CC	280.00
70	NPT CBC	Non Domestic Rates Rhos CC	361.00
71	Corona Energy	Gas Alltwen CC	477.26
72	B&Q Financial Services	Building Materials	60.92
73	SWALEC	Electricity Alltwen CC	114.19
74	SWALEC	Electricity Rhos CC	118.48
75	SWALEC	Electricity Rhos Pavilion	9.64
76	Newsquest	Public Notice SWG	88.13
77	CI Morris	Window Cleaning Alltwen CC	60.00
78	Celtic Mowers	Strimming Equipment	19.75

Receipts: The following receipts are reported for information –

1	Alltwen CC	June Income	126.00
2	Rhos CC	June Income	130.50

RESOLVED that the sum of £4,000.00 be transferred from the Council’s Business Account to its Current Account.

## 49 PLANNING APPLICATIONS

(Councillor D Lewis declared an interest in this agenda item, left the Chamber and took no part in the discussions or decisions thereon, and did not return for the remainder of the meeting).

RESOLVED that no objection be made to the following applications –

08/0006	Change of Dwelling Type	60 New Road Rhos
08/0397	Amended Plans Extensions & Garage	2 Neath Road Rhos
08/0410	Stables	Alltwn Isaf Farm Alltwn
08/0701	Extension	43 Derwen Road Alltwn
08/0718	Side Extension	164 Ty'n y Cae Alltwn
08/0730	Extensions	65 Penyralltwn Alltwn

RESOLVED that an objection be made to the following applications for the reasons indicated -

08/0446 4 Semi-detached Dwellings Brynmorgrug Alltwn  
There are concerns regarding drainage in the area, overlooking of properties on Edward Street, and an increase in traffic using both Edward Street and Lon Hir.

08/0659 Retention of Detached Garage Twyn yr Henlle Wernddu Road Alltwn  
Inappropriate use and size of premises given its countryside location.

08/0778 Retention of Animal Welfare Shelter/ Stable Land adj Ynysymond Rd Alltwn  
Council considers this form of development to be inappropriate in this particular countryside location, and is concerned about traffic movements to and from the site along an already busy country lane.

RESOLVED that no objection be made in principle to the following applications, subject to the observations indicated –

08/0585 Barn Conversion Hendre Las Farm Rhos  
That any wildlife and biodiversity interests are properly addressed

08/0702 Work to TPO Trees Land adj 313 Delffordd Rhos  
Subject to the views of NPT CBC's arboricultural officer.

RESOLVED that observations are offered in respect of the following application as indicated below –

08/0672 Retention of Boundary Wall, New Garden Shed, New Boundary Fencing Hunter's Leap, 3 New Road Gellinudd  
Council is concerned about the height and materials of the wall, and also about the proposed "garden shed" use given that the applicant has also sought consent for an HGV hardstanding within the curtilage (Appn No 08/0333 refers)

(Councillors P Richards and C Richards declared an interest in Application No 08/0659 above, left the Chamber for that item only, and took no part in the discussion thereon).

## **50 MAINTENANCE**

RESOLVED that the postponed site meeting be held on Tuesday 22 July 2008. Further RESOLVED that Neath Port Talbot CBC be engaged to undertake shrub maintenance work at Gwynfryn Park at a cost of £264.00 plus VAT plus any tipping charges.

## **51 COMMUNITY CENTRE MANAGEMENT**

There were no reports relating to Community Centre Management.

## **52 RHOS PARK PLAYING FIELD AND CHANGING ROOMS**

The Clerk indicated that he was aware of the need to undertake some improvements to the playing field surface at Rhos Park, and that this would require advice from the STRI and a potential capital commitment in 2009-10. He also referred to the condition of the Changing Rooms at Rhos Pavilion, and which Members were due to visit. RESOLVED that the Clerk be authorised to discuss potential improvements to the playing surface with the STRI and that consideration of the changing rooms be deferred until after the site visit.

## **53 CLERK'S PERFORMANCE INDICATORS**

RESOLVED that this item be deferred for consideration at the next meeting of Council.

## **54 CORRESPONDENCE**

RESOLVED that the following items of correspondence be noted –

1	NPT CBC Legal Democratic Servs	Letter re CBC Comm Councils Liaison Forum
2	Justices Clerk for NPT and Swansea	Invitation to Multi Agency Conference
3	West Glam Archive Service	Annual Report 2007-08
4	CPRW	Notice of AGM
5	Ombudsman	Annual Report 2007-08
6	Powys County Council Planning	Consultation on LDP Draft delivery Agreement June 2008
7	Welsh Assembly Government	Local Partnership Scheme
8	One Voice Wales	Training Courses
9	Age Concern Neath Port Talbot	Invitation to Project Launch

RESOLVED that the following item be actioned as indicated –

10 Welsh Assembly Government Consultation re Review of Electoral  
Arrangements

Defer for consideration at next meeting of Council.

**55 ANY OTHER URGENT BUSINESS**

RESOLVED that the issue of motorcycles in the vicinity of the Lon Hir Industrial Estate be referred to the Police.

The meeting ended at 9.15pm

Signed

Dated 2 September 2008

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of a Site Meeting of Council held on Tuesday 22 July 2008 at 7.00pm in Rhos Park

Presiding Councillor A Melen

Present Councillors A Threlfall P Vine A Ames R Lewis G Threlfall R Weaver  
G Davies

Apologies A Ellison B Jones

### 56 DECLARATIONS OF INTEREST

There were no declarations of interest expressed.

### 57 BMX TRACK

Members were reminded of the history of the BMX track and viewed its present condition. There were concerns regarding the uneven nature of the ground, and the “danger” posed by exposed blockwork. Options were considered and it was RESOLVED that Council engage a contractor to round off the surface and remove some of the exposed blockwork, that a nominal budget of £1000.00 be allocated, and that the Chairperson and Vice-Chairperson be authorised to agree action.

### 58 RHOS PAVILION CHANGING ROOMS

Members inspected the condition of the Changing Rooms. It was noted that there were currently problems with the electrics and the water heaters, but also that the building was in a very poor condition. Members expressed the view that the building should be totally replaced, but were mindful of the impending start of the football season, and the need for facilities within a short timescale. The Clerk also referred to the ambitious aspirations of the Rhos Football Club in terms of developing facilities more widely.

RESOLVED that –

- the Clerk contact the electrical and heating contractors to assess and if appropriate repair any damage to those services
- The Clerk explore pragmatic possibilities with regard to alternative facilities
- Rhos Football Club representatives be invited to a special meeting of Council in mid September to discuss any development proposals which they may be considering, and possibilities which the Council may pursue to upgrade existing facilities.

## 59 DRIVEWAY SURFACE

The Clerk drew attention to problems with cars encroaching on to some green areas in the vicinity of the Gardening Club Container. RESOLVED that some inexpensive preventative measures be explored as part of the actions authorised by Minute 57 above.

## 60 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

08/0842	Extension	15 Heol y Parc Alltwen
08/0856	Culvert Stream and Front Boundary Wall	3 Cwmnantllwyd Road Gellinudd

RESOLVED that no objection be made to the following application, subject to detailed consideration by NPT CBC, given that this application requires a technical assessment –

08/0812	Details Relating to Condition	Tesco Gwyn's Drift Alltwen
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RESOLVED that Council's previous views (Minute 49 of Council 1 July 2008 refers) on the following applications are reiterated, as indicated –

08/0585	Barn Conversion – Amended Plans	Hendre Las Farm Rhos
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No Objection in principle, subject to your Council ensuring that any wildlife and biodiversity interests are properly addressed –

08/0778	Retention of Animal Welfare Shelter/Stable – Amended Plans	Land adj Ynysymond Rd Alltwen
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Objection - The Council considers this form of development to be inappropriate in this particular countryside location, and is concerned about traffic movements to and from the site along an already busy country lane.

The meeting ended at 8.15pm.

Signed

Dated 02 September 2008

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*NOTE – page numbers are 1 number out from the following page which should also be numbered 18 – see hard copy.*

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 02 September 2008 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall P Vine A Ames E Harris P Richards R Lewis C Richards G Threlfall A Ellison R Weaver B Jones G Davies

Apologies D Lewis

### **CATHERINE AND BEN MULLANY**

*The Chairman referred to the tragic circumstances surrounding the death of Catherine and Ben Mullany, and all present stood for a minute's silence as a mark of respect.*

### **61 DECLARATIONS OF INTEREST**

Councillor G Davies and B Jones declared an interest in Item 7 on the Agenda - Planning Applications.

### **62 MINUTES OF THE MONTHLY MEETING**

RESOLVED that the Minutes of the monthly meeting of Council held on 1 July 2008 be confirmed as a correct record.

### **63 MINUTES OF THE SITE MEETING OF COUNCIL**

RESOLVED that the Minutes of the site meeting of Council held on 22 July 2008 be confirmed as a correct record.

### **64 MATTERS ARISING**

There were no matters arising.

### **65 FINANCIAL TRANSACTIONS**

RESOLVED that the following accounts be approved for payment –

79-82 )	Staff	Wages, Expenses )	1665.52
83 )	City & County of Swansea	Pension Contributions )	
84	Inland Revenue	Income Tax and NI	551.56
85	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	280.00
86	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	361.00

87	Corona Energy	Gas Alltwen CC	80.66
88	SWALEC	Electricity Rhos Pavilion	21.19
89-92 )	Staff	Wages, Expenses )	1742.83
93 )	City & County of Swansea	Pension Contributions )	
94	Inland Revenue	Income Tax and NI	590.73
95	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	280.00
96	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	361.00
97	Lyn Llewellyn Internal Audit Service	Internal Audit 2007-08	200.00
98	Corona Energy	Gas Alltwen CC	123.10
99	British Gas Business	Gas Rhos CC	349.15
100	BT	Alltwen Payphone	55.15
101	BT	Rhos Payphone	55.15
102	BT	Clerk's Telephone	58.13
103	Lliw Building Supplies	Building Materials	6.19
104	Gwasg Morgannwg	Stationery	123.38
105	NPT CVS	Membership Fee 08-09	10.00
106	R Lanchbury	Quarterly Postage etc	85.57
107	Valley Engraving	Park Dog Signs	76.38
108	PGS Gas Services	Flue Repairs Rhos Pavilion	125.00

RESOLVED that the following receipts are noted –

1	Rhos CC	July Income	150.00
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RESOLVED that the sums of £3,000.00 and £4,000.00 be transferred from the Council's Flexible Savings Account to its Current Account.

## 66 PLANNING APPLICATIONS

(Councillors G Davies and B Jones declared an interest in applications 08/1029 and 08/1010 respectively, left the chamber during discussions and took no part in the decisions taken thereon)

RESOLVED that responses to the following applications be as indicated -

08/0333	C/Use from Residential to Residential and Storage of HGV vehicle	Hunter's Leap 3 New Road Gellinudd
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Council's previous comments are reiterated – Objection, as Council is concerned about the introduction of commercial activities into a residential area.

08/0585	Barn Conversion	Hendre Las Farm Rhos
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Council's previous comments are reiterated – No Objection in principle, subject to NPT CBC ensuring that any wildlife and biodiversity interests are properly addressed, and subject also to the amended plans not compromising unduly the integrity of the original building.

08/0940 Retention of Detached Outbuilding 31 Lon y Wern Alltwn  
used as Play Room and Office

No objection in principle, subject to the building's use being incidental to that of the adjacent dwelling, and to NPT CBC being satisfied regarding car parking provision for the premises

08/0943 Extensions 70 Ynysymond Road Alltwn

No objection in principle, subject to the extensions being consistent with the NPT CBC design guide.

08/0947 Entrance Lobby Tesco Store Alltwn

No objection

08/0962 Extensions 55 Lon Hir Alltwn

Request additional information in view of the scale of the proposed development.

08/0995 Alterations and Extensions Llwynallt Residential Home, Clos  
Llwynallt Alltwn

Council is minded to support in principle, as there is clearly a need for extension and modernisation of the premises. However, there are concerns about the adequacy of car parking provision, access to and egress from the site, and the scale of the proposed development, particularly given its location on the edge of both a residential and a rural area. Request additional information to enable further consideration of this proposal.

08/0998 Detached Playroom 18 Lon Hir Alltwn

No objection subject to the design, scale, location and use of the proposed building being acceptable to NPT CBC.

08/1010 Retention and Completion of 81 Gwyn Street Alltwn  
Vehicular Access, Gates and  
Pillars

No objection, if the proposal can be accommodated safely in highway terms and has no adverse effect on the appearance of the property.

08/1025 Extension 71 Pen yr Alltwn Alltwn

No objection in principle, subject to compliance with the NPT CBC design guide and there being no adverse effect on neighbouring properties.

08/1029 Detached Dwelling 50 Derwen Road

Council's previously expressed comments on this site (application no 07/0708) are reiterated - No Objection in principle subject to the amendments not adversely changing the proposal.

08/1038 Agricultural Store

Wernddu Isaf Farm Wernddu  
Road Fforestgoch

Council is concerned about the proposed use of these premises given a similar location was recently suggested for stoneworking purposes. Request additional information regarding the size of the agricultural holding, the agricultural justification for the building and the status of the access.

#### **67 MAINTENANCE**

There were no matters arising from the Clerk's report on Maintenance.

#### **68 COMMUNITY CENTRE MANAGEMENT**

There were no reports relating to Community Centre Management.

#### **68 PACT MEETING9**

There were no matters arising from the recent PACT Meetings.

#### **70 RHOS PAVILION**

The Clerk referred to Minute 58 of Council on 22 July 2008, and submitted his report on the matters referred to therein.

RESOLVED that the Clerk's actions in resolving the electrical and water heater problems at Rhos Pavilion be endorsed, but that no long term action be agreed at present regarding the water heaters.

The Clerk reported further on his investigations into the possibility of purchasing or hiring new changing facilities. Members discussed these options, and also received an interim report on the possibility of converting space within the Community Centre for changing room purposes.

RESOLVED that the Clerk explore these options further, and that a meeting be convened with Rhos AFC to discuss the current predicament, and the Club's own aspirations in the locality.

#### **71 COMMUNITY FACILITIES IN ALLTWEN**

The Clerk referred to Minute 46 of Council on 01 July 2008, and submitted his report on the following options -

1. Communication with the Director of Education Leisure and Lifelong Learning at Neath Port Talbot County Borough Council confirmed that there was little prospect of a joint scheme being pursued at Alltwen Primary School, unless that involved use of the existing buildings alone. As the Council was unable to pursue a new build project independently, the Clerk advised that this option was unlikely to be financially viable, although the prospect of limited additional use of the school hall remained.

2. Legal advice with regard to Gwynfryn Park had been revisited, and the procedures involved, coupled with the likely local implications of any proposal within the park, could be prohibitive. The Clerk advised that this option was unlikely to be financially viable, even if the local implications could be overcome.
3. The Clerk indicated that he had explored a “property acquisition” option, but that the costs which might well arise, coupled with the need to dispose of the existing facility in the present economic climate, rendered this option financially prohibitive at the present time.
4. A “repairs strategy” in respect of the Alltwen Community Centre had been explored with the Council’s advisors. This had been explored on a “fit for purpose basis” within reasonable budget parameters, as opposed to ideal circumstances which might be applied for a new-build or complete refurbishment scheme. It transpired that some clear priorities could be identified, but that this would require further consideration before a decision by Members could be made.

RESOLVED that prior to a decision being made by Council, further consideration be given by the Clerk and the Council’s advisors regarding option 4 above.

## **72 PRIMROSE COLLIERY ACCIDENT**

Further to the proposal in respect of the above, submitted to Council by Mr H George of Gellinudd, RESOLVED that the Council mark the 150<sup>th</sup> anniversary of this accident by purchasing a new bench with an appropriate plaque, to be placed at the junction of Primrose Road and Neath Road Rhos.

## **73 APPLICATIONS FOR FINANCIAL ASSISTANCE**

RESOLVED that this item be deferred for consideration at the next meeting of Council.

## **74 CLERK’S PERFORMANCE INDICATORS**

RESOLVED that this item be deferred for consideration at the next meeting of Council.

## **75 2007-08 AUDIT OF ACCOUNTS**

The Clerk summarised the Internal Auditor’s report, and advised Members that further consideration of their fidelity guarantee and risk assessments were recommended. As risk assessment discussions were in hand, Members RESOLVED to instruct the Clerk to write again to the Council’s insurers regarding the fidelity guarantee.

Members considered and responded to questions on the Annual Governance Statement, and RESOLVED that the Chairman be authorised to sign the statement, and that the Clerk be instructed to forward the Accounts for audit.

## **76 ADDITIONAL SIGNATORIES**

RESOLVED that Councillors A Ames, A Ellison and E Harris join Councillors A Threlfall, B Jones, P Thomas and P Richards along with the Clerk as authorised signatories of the Council's bank accounts.

## **77 REVIEW OF ELECTORAL ARRANGEMENTS CONSULTATION.**

RESOLVED that the above consultation be noted.

## **78 CORRESPONDENCE**

RESOLVED that the following items of correspondence be noted -

2	NPT CVS	Invitation to AGM
3	NPT CBC	Letter re Community Councils Liaison Forum
5	One Voice Wales	Conference Update
6	NPT CVS	Journal
7	Play for Wales	Journal
8	One Voice Wales	Notice of Area Committee Meeting

RESOLVED that the following items of correspondence be actioned as indicated –

1 NPT CBC Invitation to Valleys Strategy Meeting  
Councillor G Davies to attend

4 NPT CBC Invitation to Community Plan Seminar  
Councillors A Melen and A Threlfall to attend.

## **79 ANY OTHER URGENT BUSINESS**

RESOLVED that the Clerk request that a dog bin be placed at the junction of Ynysymond Road and Heol Phillip Alltwen.

The meeting ended at 9.15 pm.

Signed

Dated 7 October 2008

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of a Special Meeting of Council held on Tuesday 16 September 2008 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall P Vine A Ames E Harris P Richards R Lewis C Richards G Threlfall A Ellison P Thomas

3 No. representatives of Rhos AFC

Apologies R Weaver B Jones G Davies

### **80 DECLARATIONS OF INTEREST**

There were no declaration of interest.

### **81 RHOS AFC ASPIRATIONS**

The Chairman welcomed three representatives of Rhos AFC and invited them to make a presentation regarding the Club's aspirations for Rhos Park and Playing Field.

The Vice Chairman of the Club introduced the Club Secretary and the Club's Development Officer. They indicated that the numbers using the Club had expanded significantly, and that as result of this success, the Club had to use facilities in Pontardawe, when these were available. The Club was, therefore, exploring the possibility of providing additional playing and training facilities at and adjacent to Rhos Park. The Club was mindful of the demands placed on the Council, and of the need to respect the playing surface in the Park, and were keen to work jointly with Neath Port Talbot CBC and the Council to see if a proposal could be developed.

Some investigations had already taken place, and this involved the possibility of taking an interest in some land, and erecting a training facility with integral changing rooms, all of which would be available for use by the wider community. Some consideration of the financial implications of their aspirations had also been explored.

Members asked a number of questions, and these were addressed.

The discussions with the Club's officers concluded with a general consideration of respective views regarding the potential for joint working.

## **82 RHOS PLAYING FIELD AND CHANGING ROOMS**

The Chairman took the opportunity to formally appraise the representatives of Rhos AFC of the problems with the playing surface and with the changing rooms. It was made clear that solutions were being immediately investigated and that these were the major priorities that Council would need to address. A commitment to keep the Club informed and to consult on changing room provision was given.

At this point, the Chairman thanked the representatives of Rhos AFC for attending, whereupon they withdrew from the meeting to allow Members to consider their response to the representation received.

## **83 RHOS AFC ASPIRATIONS – COUNCIL RESPONSE**

Members revisited some of the information provide earlier in the meeting, and discussed the implications fully, including those relating to future discussions that would need to take place. It was acknowledged that there was considerable work to do if such ambitious proposals were to be delivered.

RESOLVED that the Clerk write to Rhos AFC –

- expressing the Council's support in principle and without prejudice for the Club's aspirations, but emphasising that it took the view that there were significant matters that required detailed and professional investigation, including feasibility, estimating capital and revenue costs, phased delivery of a long term vision, exploring details – legal interests, planning permission, car parking – maintenance, business planning and sustainability, and funding
- reaffirming its own priorities regarding the playing surface and changing facilities in the short term
- offering to engage on a continuous basis with the Club to explore the potential for devising and delivering a programme of improvements based in and around Rhos Park, with Council in the first instance, represented by the it's Finance and Development Committee.

The meeting ended at 8.55 pm

Signed

Dated 07 October 2008

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 October 2008 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall P Vine A Ames E Harris P Richards C Richards G Threlfall R Weaver G Davies

Apologies D Lewis R Lewis A Ellison B Jones P Thomas

### 84 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

### 85 MINUTES OF THE MONTHLY MEETING

RESOLVED that the Minutes of the monthly meeting of Council held on 02 September 2008 be confirmed as a correct record.

### 86 MINUTES OF THE SPECIAL MEETING OF COUNCIL

RESOLVED that the Minutes of the special meeting of Council held on 16 September 2008 be confirmed as a correct record.

### 87 MATTERS ARISING

RESOLVED that the updates provided to Minutes 78.1, 78.4 and 78.8 by Councillors G Davies, A Threlfall and P Vine respectively be noted.

### 88 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

109-112	) Staff	Wages, Expenses	)	1851.38
113	) City & County of Swansea	Pension Contributions	)	
114	Inland Revenue	Income Tax and NI		525.04
115	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC		280.00
116	Neath Port Talbot CBC	Non Domestic Rates Rhos CC		361.00
117	SWALEC	Electricity Rhos CC		114.11
118	SWALEC	Electricity Rhos Pavilion		36.01
119	Lliw Building Supplies	Building Materials		159.09
120	City & County of	County Supplies		11.08

	Swansea		
121	NPT CBC	Playscheme Contributions	300.00
122	Second Life Products Wales	Primrose Colliery Bench	411.25
123	Cyfieithiadau Del	Translation	30.16

RESOLVED that the following receipts are noted –

1	Alltwen CC	July/August Income	227.00
2	Rhos CC	August Income	56.50
3	Alltwen CC	September Income	306.50
4	Rhos CC	September Income	150.00

RESOLVED that the sum of £4,000.00 be transferred from the Council's Flexible Savings Account to its Current Account.

## 89 PLANNING APPLICATIONS

RESOLVED that Council be minded to reaffirm its original objection to the following application, as indicated below -

“RESOLVED that objection be made to the following applications for the reasons indicated –

Inappropriate scale of this development which unacceptably overlooks properties facing Alltwen Hill and Mill Row with a significant number of windows; limited number of car parking and servicing spaces to be provided on the site, given the increase in employment and likely visitor numbers; inadequate access arrangements from Alltwen Hill, where there are significant recorded concerns arising from illegal parking and the alignment of Alltwen Hill.”

..... but request additional information in relation to the amendments submitted -

07/0039	Extension to Existing Nursing Home – Amended Plans	Tan yr Allt House Alltwen Hill Alltwen
---------	--	--

RESOLVED that no objection be made to the following applications –

07/1274	Improvements to Access Road – Amended Plans	Tesco Store Alltwen
08/0333	C/Use from Residential to Residential and Storage of HGV vehicle – Amended Plans	Hunter's Leap 3 New Road Gellinudd
08/0962	Extensions	55 Lon Hir Alltwen
08/1185	Retention of Signs	Butchers Arms Alltwen

RESOLVED that no objection be made to the following applications, subject to the observations indicated –

08/1096	Work to TPO Trees	14 Maes y Gornel Rhos
Subject to the views of the NPT CBC Arboricultural Officer		

08/1097 Detached Dwelling

Wernddu Uchaf Farm  
Wernddu Road Alltwen

Subject to the proposal being consistent with NPT's UDP policy on dwellings in the countryside

08/1190 Dwelling and Detached Garage Plot 2 Derwen Road Alltwen

Subject to the retention of mature trees on the site, and consideration of the surfacing of the access drive as indicated when the original outline consent was granted.

RESOLVED to note that the following proposal is not deemed to require planning permission, but to express concern about the proposed use of these premises given that consent has been granted for light industrial use nearby (P2007/1116) -

08/1038 Agricultural Store

Wernddu Isaf Farm Wernddu  
Road Fforestgoch

RESOLVED that no objection be made in principle to the following application, as there is clearly a need for extension and modernisation of the premises, but that Council's concern about the adequacy of car parking provision, access to and egress from the site, the scale of the proposed development, particularly given its location on the edge of both a residential and a rural area, and any implications for foul and surface water drainage given that there are reportedly problems within the locality, be conveyed to Neath Port Talbot CBC -

08/0995 Alterations and Extensions

Llwynallt Residential Home,  
Clos Llwynallt Alltwen

(Councillors P Richards and C Richards declared an interest in Application No 08/1097 above, left the Chamber and took no part in the discussion or voting thereon).

## **90 MAINTENANCE**

RESOLVED that the Clerk's report on maintenance issues be accepted, and that the quotation in the sum of £387.00 plus VAT for tree surgery in Rhos Park be accepted.

## **91 COMMUNITY CENTRE MANAGEMENT**

RESOLVED that the Clerk's reference to Dwy Droed Chwith be noted.

## **92 PACT MEETINGS**

Other than concerns expressed by members about poor attendance by the public at the meetings, there were no matters raised for consideration by Council.

### **93 CHRISTMAS EVENT AT ALLTWEN TRIANGLE**

Members discussed the quotation for a Christmas tree and the increasing demands placed on the Council's budget. RESOLVED that –

- The event take place in 2008 on a similar basis and with a corresponding budget to previous years
- Sponsorship opportunities be explored
- Arrangements for 2009 be the subject of a further review in due course.

### **94 APPLICATIONS FOR FINANCIAL ASSISTANCE**

The Clerk reminded Members of the budget available to support applications for financial assistance, and provided a factual summary of each of the 13 requests received.

RESOLVED that the following applications be supported in the sums indicated –

6	Rhos Primary School	£250.00
7	Cwmtawe District Youth Band	£200.00
10	Cor Meibion Rhos Cwmtawe	£100.00
12	The Mustard Seeds Alltwen	£ 50.00
13	Alltwen Whist Club	£ 50.00

RESOLVED that the following applications be not supported –

1	Marie Curie Cancer Care
2	Wales Air Ambulance
3	Shelter Cymru
4	Childline Cymru
5	Children with Leukaemia
8	Bro Morgannwg Baby Loss Group
9	Urdd Gobaith Cymru 2009 Eisteddfod Cardiff Bay
11	Bobath Cymru

### **95 RHOS PARK CHANGING ROOMS**

Further to Minute 70 of Council on 02 September 2008 and Minute 81 of Council on 16 September 2008, the Clerk provided an update of progress in discussions and investigations to date. RESOLVED that the matter be discussed further at a Special Meeting of Council.

### **96 COMMUNITY FACILITIES IN ALLTWEN**

Further to Minute 71 of Council on 02 September 2008, the Clerk provided an update on discussions and investigations to date. RESOLVED that the matter be discussed further at a Special Meeting of Council.

## 97 CLERK'S PERFORMANCE INDICATORS

RESOLVED that this item be deferred for consideration at the next meeting of Council.

## 98 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

- |   |                           |   |
|---|---------------------------|---|
| 1 | One Voice Wales           | Conference Update   |
| 2 | Gwenda Thomas AM          | Letter re Safer Valleys Project of the<br>Mid and West Wales Fire Service |
| 3 | NPT CBC                   | Consultation on Draft Welsh<br>Education Scheme                           |
| 4 | Play Wales                | Newsletter  |
| 5 | Welsh Assembly Government | Guidance – Clean Neighbourhoods<br>and Environment Act                    |
| 6 | Consumer Focus Wales      | Letter of Introduction  |

The meeting ended at 9.15pm

Signed

Dated 04 November 2008

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of a Special Meeting of Council held on Tuesday 28 October 2008 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall A Ames E Harris P Richards C Richards G Threlfall G Davies D Lewis R Lewis A Ellison B Jones P Thomas

Apologies P Vine R Weaver

### 99 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

### 100 RHOS PARK AND CHANGING ROOMS

The Clerk reported on the outcome of discussions following meetings of Council on 02 and 16 September 2008 (Minutes 70 and 83 refer). He clarified that Rhos AFC were prepared to meet Council representatives, but recommended that an ad hoc group of Members be established to attend the meetings, as this would be more appropriate than the Finance and Development Committee. He also submitted a report on possible changes to Rhos Community Centre, subject to feasibility, to accommodate changing facilities within the footprint of the building.

During discussion, Members reiterated the need to have detailed discussions on a number of concerns with Rhos AFC. They also acknowledged that investment in the playing surface at Rhos Park and in changing facilities was long overdue, and that this should become a priority consideration for Council.

RESOLVED that –

- Council meet regularly with Rhos AFC to discuss the possibility of future proposals for Rhos Park, on the basis already outlined to the Club by the Clerk, and be represented by the Chairperson, Councillors P Thomas, A Ames, R Lewis and the Clerk
- Council accepts the principle of adapting space at Rhos Community Centre to accommodate changing facilities, subject to feasibility
- Reports be submitted to Finance and Development Committee as soon as possible in order that the practical implications of any development works can be explored.



## 101 COMMUNITY FACILITIES IN ALLTWEN

The Clerk referred to Minute 71 of Council on 02 September 2008, and revisited the options which have previously been considered by Council in the provision of community facilities in Alltwen. He specifically advised Council of further information regarding Gwynfryn Park, outlined one further possibility that might be explored regarding an alternative site within Alltwen, and summarised recent discussions regarding the potential of a “fit for purpose repairs strategy” at the Dyffryn Road Community Centre, including certain works which could be undertaken immediately. Following a detailed and frank discussion of the needs of the community in Alltwen, those of the Council, and the funding circumstances which prevail, it was RESOLVED that –

- A phased “repairs strategy” that would make the current Alltwen Community Centre at Dyffryn Road functionally fit for purpose be prepared by the Clerk, with professional expertise as appropriate, such a strategy to be based on completing essential works initially, followed by important improvements and then desirable improvements
- The remaining possibility with regard to an alternative site referred to above be investigated in principle before the next meeting of Council
- Decisions on some immediate works be considered at the next meeting of Council
- Reports be submitted to Finance and Development Committee as soon as possible in order that the practical implications of any development works can be explored.

The meeting ended at 9.15 pm

Signed

Dated 04 November 2008

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 04 November 2008 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall P Vine A Ames G Davies R Lewis A Ellison

Apologies D Lewis B Jones P Thomas P Richards C Richards G Threlfall R Weaver

### **102 DECLARATIONS OF INTEREST**

There were no declarations of interest at the start of the meeting.

### **103 MINUTES OF THE MONTHLY MEETING**

RESOLVED that the Minutes of the monthly meeting of Council held on 07 October 2008 be confirmed as a correct record, subject to the inclusion of an omitted Minute, referring to the deferral of the agenda item relating to Neath Port Talbot CBC Community Councils Liaison Committee.

### **104 MINUTES OF THE SPECIAL MEETING OF COUNCIL**

RESOLVED that the Minutes of the special meeting of Council held on 28 October 2008 be confirmed as a correct record.

### **105 MATTERS ARISING**

1. RESOLVED that the reports from Councillors A Threlfall and G Davies on the NPT CBC Community Councils Liaison Committee be noted (Minute 103 above refers).
2. Further to Minute 100 regarding Rhos Park and Changing Rooms and the Clerk's preliminary report on budget costs for adapting the Community Centre, RESOLVED that –
  - Council appoint Hurley and Davies to provide professional services on the terms indicated, and the proposals be further refined
  - The proposals be reviewed in terms of design specification
  - The Clerk consult Rhos AFC on the proposals
  - STRI recommendations on the playing surface be reviewed when received
  - A further report be submitted to Finance and Development Committee when appropriate.

3. Further to Minute 101 regarding community facilities in Alltwen, the Clerk submitted a progress report. RESOLVED that –
- Council appoint Hurley and Davies to provide professional services on the terms indicated in respect of Alltwen Community Centre, and the proposals for a “phased repairs strategy” be further refined
  - The quotation from Building Services Controls Ltd in the sum of £2,104.00 plus VAT be accepted, and they be appointed to install central heating controls at Alltwen Community Centre, as specified and reported to Council
  - External lights at Alltwen Community Centre be replaced
  - Council appoint the Valuation Office to undertake a valuation of the Alltwen Community Centre and a second property in Alltwen in order to provide further information for the Council in respect of its options.

## 106 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

124	Rhos Primary School	Donation	250.00
125	Cwmtawe District Youth Band	Donation	200.00
126	Cor Meibion Rhos Cwmtawe	Donation	100.00
127	The Mustard Seeds	Donation	50.00
128	Alltwen Whist Club	Donation	50.00
129-132 )	Staff	Wages, Expenses )	1605.48
133 )	City & County of Swansea	Pension Contributions)	
134	Inland Revenue	Income Tax and NI	506.42
135	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	280.00
136	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	361.00
137	Neath Port Talbot CBC	Trade Refuse Charge Alltwen CC	135.30
138	Neath Port Talbot CBC	Trade Refuse Charge Rhos CC	135.30
139	Neath Port Talbot CBC	Election Fee	127.00
140	Royal British Legion	Remembrance Day Donation	50.00
141	Corona Energy	Gas Alltwen CC	134.63
142	British Gas Business	Gas Rhos CC	180.77
143	R Lanchbury	Reimburse Insulation	72.59
144	City & County of Swansea	County Supplies	82.19
145	Gateway Construction	Groundworks & Tree Surgery	1218.48

RESOLVED that the following receipts are reported for information –

1	Rhos AFC	September Income PF	150.00
2	Rhos CC	October Income	148.00
3	Rhos AFC	October Income PF	136.00

RESOLVED that the sum of £6,000.00 be transferred from the Council's Business Account to its Current Account.

## **107 PLANNING APPLICATIONS**

RESOLVED that an objection be confirmed to the following application for the reasons indicated –

07/0039 Extension to Existing Nursing Home Tan yr Allt House Alltwen  
– Amended Plans Hill Alltwen

Inappropriate scale of this development which unacceptably overlooks properties facing Alltwen Hill and Mill Row with a significant number of windows; limited number of car parking and servicing spaces to be provided on the site, given the increase in employment and likely visitor numbers; inadequate access arrangements from Alltwen Hill, where there are significant recorded concerns arising from illegal parking and the alignment of Alltwen Hill.

RESOLVED that no objection be made to the following amended application –

08/0333 C/Use from Residential to Hunter's Leap 3 New Road  
Residential and Storage of HGV Gellinudd  
vehicle

RESOLVED that no objection be made to the following applications –

08/0842	Extension – Amended Plans	15 Heol y Parc Alltwen
08/1289	Extensions	3 Ty'n y Cae Alltwen
08/1329	Garage Conversion and Extensions	47 Derwen Road Alltwen
08/1351	Extension	108 Neath Road Rhos

## **108 MAINTENANCE**

RESOLVED that the Clerk's report be noted.

## **109 COMMUNITY CENTRE MAINTENANCE**

The Clerk reported on his request for information regarding use of and the resilience need for payphones at the Alltwen and Rhos Community Centres. RESOLVED that the matter be referred for consideration at the Finance and Development Committee.

## **110 PACT MEETINGS**

Members raised concerns about car parking at Plas Road and March Hywel on Saturday mornings, emphasising that this matter was consistently raised at PACT meetings, but that there appeared to be little progress. RESOLVED that the Clerk write to the Police.

## 111 PUBLIC AND PRESS

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

## 112 PERFORMANCE INDICATORS

The Clerk presented a factual report on performance indicators set by the Council and on the implications for terms and conditions of his employment. RESOLVED that the performance indicators had been satisfactorily achieved, and that the Clerk's terms and conditions of employment be amended accordingly.

(The Clerk left the Chamber after submitting his factual report and was not present during the discussion or decision on this item).

## 113 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted, along with the feedback received from the Chairperson and Vice-Chairperson on Item 1 –

1	Gwenda Thomas AM	Letter re Meeting on Safer Valleys Project of the Mid and West Wales Fire Service
2	Local Boundary Commission for Wales	Review of Community Council Election Results 2008
3	NPT CVS	Notification of Events
4	NPT CBC	Letter re Community Councils Liaison
5	Mid and West Wales Fire Authority	Fire and Rescue National Framework for Wales
6	NPT CBC Planning	Notification of Planning Appeal
7	Local Boundary Commission	Invitation to Workshops
8	CPRW	Journal

The meeting ended at 9.00pm

Signed

Dated 02 December 2008

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 02 December 2008 at 7.00pm in the Alltwen Community Centre

Presiding Councillor P Vine

Present Councillors A Threlfall A Ames R Lewis G Threlfall R Weaver C Richards E Harris

Apologies D Lewis B Jones P Thomas P Richards A Melen G Davies A Ellison

### 114 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

### 115 MINUTES OF THE MONTHLY MEETING

RESOLVED that the Minutes of the monthly meeting of Council held on 04 November 2008 be confirmed as a correct record.

### 116 MATTERS ARISING

1. Further to Minute 105.2 regarding Rhos Park and Changing Rooms, the Clerk updated Members on developments and discussions and it was RESOLVED that the report be noted.
2. Further to Minute 105.3 regarding community facilities in Alltwen, the Clerk updated Members on developments and discussions and it was RESOLVED that the report be noted.

### 117 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

146-149 )	Staff	Wages, Expenses )	1871.40
150 )	City & County of Swansea	Pension Contributions )	
151	Inland Revenue	Income Tax and NI	613.11
152	Neath Port Talbot CBC	Non Dom Rates Alltwen CC	280.00
153	Neath Port Talbot CBC	Non Dom Rates Rhos CC	361.00
154	Society L Council Clerks	Membership 2009	117.00
155	Dwr Cymru Welsh Water	Water Charges Alltwen CC	116.34
156	Dwr Cymru Welsh Water	Water Charges Rhos CC	121.93
157	Performing Rights Society	Royalties	45.83
158	Mazars	External Audit Fee 2007-08	470.00
159	Rhos Meadow Ltd	Van Hire	42.00
160	1 <sup>st</sup> Call APT	Roof Repairs Alltwen CC	85.00

161	Lliw Building Supplies	Building Materials	96.15
162	Corona Energy	Gas Alltwen CC	251.50
163	BT	Alltwen Payphone	56.91
164	BT	Rhos Payphone	56.91
165	BT	Clerk's Telephone	57.66
166	C I Morris	Window Cleaning Alltwen CC	60.00
167	R Lanchbury	Quarterly Reimbursed Expenses	137.51
168	NPT CBC	Emergency Tree Surgery	215.73
169	City & County of Swansea	County Supplies	36.31
170	Cwmtawe D Youth Band	Triangle Christmas Event	100.00
171	St John's Alltwen	Triangle Christmas Event	25.00
172	Fire Protection Services	Fire Ext Maintenance	347.44
173	Hurley & Davies	Professional Fees Rhos Changing Room	184.00
174	Building Services Controls	ACC Heating Controls Stage 1	1580.00

RESOLVED that the following receipts be noted -

1	Alltwen CC	October/November Income	113.50
2	Rhos CC	November Income	144.50
3	SWALEC	Electricity Reimbursement Alltwen CC	695.10

RESOLVED that the sum of £5,000.00 and £2,000.00 be transferred from the Council's Business Account to its Current Account.

## 118 PLANNING APPLICATIONS

RESOLVED that no objection be made to the following applications –

08/1373	Conservatory	73, Neath Road Rhos
08/1377	Detached Double garage	Maes Llan Farm Cilybebyll
08/1415	TPO Work	Land adj Derwen Road Alltwen
08/1434	Extensions	29 Graig Road Alltwen

## 119 MAINTENANCE

RESOLVED that the Clerk's report be noted

## 120 COMMUNITY CENTRE MANAGEMENT

The Clerk advised Members of discussions with the Youth Service regarding the Youth Club at Alltwen Community Centre. RESOLVED that the Clerk's report be noted.

## **121 PACT MEETINGS**

The Clerk updated Members on his discussions with the Police regarding parking on March Hywel following the recent PACT meeting in Rhos. RESOLVED that the report be noted.

## **122 PUBLIC AND PRESS**

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

## **123 2008-09 PAY AWARD**

The Clerk presented a factual report on the recommendations received with regard to the nationally negotiated pay award effective from 1 April 2008. It was noted that an interim pay award had been agreed pending the outcome of its reference to arbitration. It was RESOLVED that further to the recommendations from One Voice Wales and the Society of Local Council Clerks, wages and salaries of all employees be increased in accordance with the interim pay award, and that a further report be submitted in due course. It was also RESOLVED that the Clerk's expenses be increased at the same %age rate.

(The Clerk withdrew from the meeting after offering his factual report, and took no further part in the discussions or decisions in respect of this item)

## **124 EXTERNAL AUDIT 2007-08**

The Clerk reported on the outcome of the external audit in relation to the 2007-08 accounts. RESOLVED that the auditor's report be noted and that the Clerk deal with the recommendations relating to risk assessment and financial regulations.

## **125 FIDELITY GUARANTEE**

The Clerk summarized the discussions which had taken place with the Council's insurers regarding its fidelity guarantee, and submitted the quotation received if the guarantee was to be increased. RESOLVED that the Clerk investigate an appropriate level of fidelity guarantee and report back to Council in due course.

## **126 FREEDOM OF INFORMATION ACT**

The Clerk indicated that the Council had obligations under the Freedom of Information Act which needed to be addressed before the end of December 2008. RESOLVED that the Clerk complete the necessary documents and report back to Council in due course.



## 127 NPT CBC AND COMMUNITY COUNCILS LIAISON FORUM

RESOLVED deferred for consideration at the next meeting.

## 128 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

- |    |                                   |  |
|----|-----------------------------------|--|
| 1  | Gwenda Thomas AM                  | Letters re Meeting on Safer Valleys Project of the Mid and West Wales Fire Service |
| 2  | NPT CBC                           | Letter re Disabled Facilities Grant  |
| 3  | Wales Rally GB                    | Notification of Event  |
| 4  | Mid and West Wales Fire Authority | Risk Reduction Action Plan   |
| 5  | City & County of Swansea          | Pension Fund AGM   |
| 6  | Adjudication Panel for Wales      | Annual Report 2007-08  |
| 7  | Neath Town Centre Project         | Consultation   |
| 8  | Groundwork NPT and Bridgend       | Annual Report 2008   |
| 9  | NPT CVS                           | Circulars  |
| 10 | WAG Panel on Members' Allowances  | Call for Evidence  |

The meeting ended at 8.52pm

Signed

Dated 06 January 2009

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of a Meeting of the Finance and Development Committee of the Council held on Tuesday 11 December 2008 at 7.00 pm in the Alltwen Community Centre.

Presiding Councillor A Melen

Present Councillors B Jones A Threlfall P Thomas P Richards P Vine

Apologies None

### **129 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **130 CHARGES AT COUNCIL FACILITIES**

The Clerk reminded Members that Council had a duty to review charges on an annual basis. Whilst the Council had agreed not to address playing field charges at the present time, it was appropriate to consider charges for the use of community facilities. The policy adopted at Council on 04 December 2007 (Minute 107 refers) included a commitment to equalise charges at the two community centres over a number of years. As a result, Members RESOLVED to recommend to Council that a blanket increase in charges be not agreed, but that the cost of hiring the hall at Rhos for a single normal activity and for a children's party be raised to £4.50 and £8.50 respectively.

### **131 CAPITAL PROJECTS, 2008-09**

The Clerk advised Members that due to the significant discussions which had taken place regarding the future of facilities, there had been little scope for capital projects to be undertaken in 2008-09. He indicated, however, that two projects which had "protected budgets" were now to be funded by Neath Port Talbot CBC, and therefore, it was RESOLVED to release the sum of £600.00 "protected" for a new Footpaths Leaflet, and to reduce the sum set aside for Alltwen Park to £700.00.

### **132 CAPITAL PROJECTS, 2009-10**

Members discussed the range of projects emanating from the discussions and feasibility work undertaken in 2008-09. The following were highlighted as priorities for consideration in 2009-10 –

Alltwen CC –

1. Electrics and Health and Safety work – potentially £2000.00 to be funded from "revenue budget"
2. Roof Replacement Phase 1, design and preparation of documents – estimated at £1800.00 to be funded from the "capital budget"

3. Roof Replacement Phase 1, tender with a view to proceeding if budget can be identified from internal (capital budget) and external sources to meet the estimated cost of £35-40k

#### Rhos Park Playing Field

4. Subject to receipt of STRI report, tender and undertake urgent work to improve the playing surface – potentially £15k to be funded from internal (capital budget) and external (possibly NPT CBC) sources

#### Rhos Changing Rooms

5. Alterations to Rhos CC, design and preparation of documents – estimated at £1400.00 to be funded from the “capital budget”
6. Alterations to Rhos CC, tender with a view to proceeding if budget can be identified from internal (capital budget) and external sources to meet the estimated cost of £35-40k

RESOLVED that Council be recommended to –

- Agree the above programme of work in principle
- Proceed with item 1 on an early ad-hoc basis
- Prioritise items 2, 4 and 5 for immediate attention from any “capital” funding available in 2009-10
- Review potential grant and borrowing sources, and devise a “funding strategy” to progress with items 3, 4 and 6 as soon as practicable to do so.

### **133 BUDGET ESTIMATES AND PRECEPT FOR 2009-10**

The Clerk submitted his report on the 2009-10 budget estimates, based on anticipated expenditure and income in 2008-09. Respective heads of expenditure were considered, and Members discussed the possible obligations that might be placed on the budget, particularly the significant demands that now prevail on the Council, in view of the substantial “capital” requirements arising from the need for work at Alltwen CC, Rhos Park Playing Field, and Rhos Changing Rooms, in the coming financial year and beyond.

Members noted that despite the availability of a small development budget account, this needed to be supported through the capital budget funded through the annual precept. Expenditure options, precept options and the implications for Council Tax were considered. Members also noted that precept increases in recent years had been limited.

RESOLVED that Council be recommended to:

- 1 Agree the Clerk’s report on estimates for 2009-10 as amended by the Committee;
- 2 Levy a Precept in the sum of £70,000.00 for the financial year 2009-10.

The meeting ended at 8.55 pm.

Signed

Dated 06 January 2009

# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 06 January 2009 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall A Ames R Lewis G Threlfall R Weaver P Vine  
G Davies A Ellison

Apologies D Lewis B Jones P Richards C Richards E Harris

### 134 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

### 135 MINUTES OF THE MONTHLY MEETING

RESOLVED that the Minutes of the monthly meeting of Council held on 02 December 2008 be confirmed as a correct record.

### 136 MATTERS ARISING

Further to Minute 125 regarding the Auditor's comments on Fidelity Guarantee and the Clerk's investigations with the Council's Insurers it was RESOLVED that the Clerk check on previous advice regarding the level of cover recommended.

### 137 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

175- Staff	Wages, Expenses )	2011.60
178 )		
179 ) City & County of Swansea	Pension Contributions )	
180 Inland Revenue	Income Tax and NI	688.49
181 Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	280.00
182 Neath Port Talbot CBC	Non Domestic Rates Rhos CC	361.00
183 SWALEC	Electricity Alltwen CC	116.47
184 SWALEC	Electricity Rhos CC	122.28
185 SWALEC	Electricity Rhos Pavilion	15.47
186 B&Q Financial Services	Building Materials	15.94
187 Building Services Controls	ACC Heating Controls Stage 2	872.85
188 STRI Ltd	Annual Subscription 2009	418.60
189 STRI Ltd	Site Visit Travel Expenses	75.96
190 Corona Energy	Gas Alltwen CC	619.31
191 Lliw Building Supplies	Building Materials	58.50

RESOLVED that the following receipts be noted –

1	Alltwen CC	December Income	110.50
2	Rhos CC	December Income	91.50
3	NPT CBC	Footpaths Grant 08/09 Inst 1	621.84

RESOLVED that the sum of £5,500.00 be transferred from the Council's Business Account to its Current Account.

### **138 PLANNING APPLICATIONS**

RESOLVED that no objection be made to the following application subject to an observation that adequate replacement vehicle parking is needed for cars and a lorry -

08/1489 Outline Application Land between 44/52 Gwyn Street Alltwen  
Detached Dwelling

### **139 MAINTENANCE**

RESOLVED that the Clerk's report be noted

### **140 COMMUNITY CENTRE MANAGEMENT**

There were no reports relating to Community Centre Management.

### **141 PACT MEETINGS**

NOTED that South Wales Police were providing boxes within the community for public comments on issues of concern.

### **142 FINANCE AND DEVELOPMENT COMMITTEE**

RESOLVED that the Minutes of the Finance and Development Committee held on the 11 December 2008 be adopted, and in particular.....

- that the Council's significant programme of work for 2009/10 and beyond be agreed and commenced as outlined, and to include the early submission of a grant bid to NPT CBC for Rhos Park Playing Field (Minute 132 refers)
- that the Council's precept for the financial year 2009/10 be endorsed as £70,000.00 (Minute 133 refers).

### **143 MODEL PUBLICATION SCHEME**

The Clerk referred to the requirement for the Council to adopt a Model Publication Scheme and complete a template relating to the availability of information in order to comply with the Freedom of Information Act. Subject to the inclusion of minor amendments to the draft tabled, RESOLVED that the Council adopt the Model Publication Scheme and that it be displayed on the Council's website.

#### **144 NPT CBC COMMUNITY COUNCILS LIAISON FORUM**

RESOLVED that the Council does not identify any specific items for the agenda at this point in time.

#### **145 CORRESPONDENCE**

RESOLVED that the following items of correspondence be noted –

- |   |                              |                                    |
|---|------------------------------|------------------------------------|
| 1 | NPT Community Health Council | Letter re Presumed Consent Meeting |
| 2 | NPT CBC                      | Journal – Tenants' News            |
| 3 | NPT CVS                      | Journal                            |
| 4 | Play for Wales               | Journal                            |
| 5 | South Wales Police           | Consultation on Funding            |

#### **146 ANY OTHER URGENT BUSINESS**

RESOLVED that the Clerk contact NPT CBC regarding the removal of a damaged grit bin from March Hywel Rhos, and enquire as to its replacement.

The meeting ended at 8.50 pm

Signed

Dated 03 February 2009

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 10 February 2009 at 7.00pm in the Alltwen Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall A Ames R Lewis G Threlfall R Weaver P Vine  
G Davies A Ellison B Jones P Richards C Richards E Harris

Apologies D Lewis P Thomas

### 147 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

### 148 MINUTES OF THE MONTHLY MEETING

RESOLVED that the Minutes of the monthly meeting of Council held on 06 January 2009 be confirmed as a correct record.

### 149 MATTERS ARISING

There were no matters arising.

### 150 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

192-195 )	Staff	Wages, Expenses )	1653.47
196 )	City & County of Swansea	Pension Contributions )	
197	Inland Revenue	Income Tax and NI	538.92
198	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	280.00
199	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	361.00
200	Corona Energy	Gas Alltwen CC	895.36
201	O Jones	Christmas Tree Gellinudd Hosp	25.00
202	1 <sup>st</sup> Call APT	Roof Repairs Alltwen CC	85.00
203	PGS - Gas Services	Boiler Service Alltwen CC	60.00
204	Gateway Construction	Emergency repairs Rhos Pavn	251.16
205	Hayes Electrical	Replacement Light Alltwen CC	105.18
206	BT	Clerk's Telephone	54.86
207	BT	Alltwen Payphone	55.80
208	BT	Rhos Payphone	55.80
209	Lliw Building Supplies	Building Materials	47.68
210	City & County of Swansea	County Supplies	32.64
211	NPT CBC	Alltwen Triangle Christmas Tree	1172.74
212	British Gas Business	Gas Rhos CC	893.98

RESOLVED that the following receipts be noted –

1	Alltwen CC	January Income	199.00
2	Rhos CC	January Income	119.50
3	Rhos AFC	November/December Income PF	66.00

RESOLVED that the sum of £4,500.00 and £2,000.00 be transferred from the Council's Business Account to its Current Account.

## 151 PLANNING APPLICATIONS

(Councillor A Ellison declared an interest in Appn No 09/0033 and took no part in the voting thereon)

RESOLVED that no objection be made to the following applications -

08/1566	S/S Side Extension	375 Delffordd Rhos
09/0003	S/S Rear Extension	Old School House, Graig Road Gellinudd
09/0028	Extension & Improvements	83 Penyralltwen Alltwen

RESOLVED that no objection be made to the following application, but that the Council's concern is expressed about the condition of the public highway leading up to the site from the crossroads at Cilybebyll, and to the impact of vehicles travelling to the site on properties which are adjacent to that highway. Further RESOLVED that NPT CBC be requested to seek a financial contribution towards the upgrading of the public highway from Cilybebyll crossroads, to remedy damage caused by colliery traffic in the past, and conditions that ensure that haulage arrangements are not transgressed and do not compromise properties adjacent to the highway.

09/0033	Renewal of Consent and Extension of U/G Areas	Gleision Colliery Cilybebyll
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RESOLVED that additional information is requested in respect of the following application, with reference to siting, parking and external appearance –

09/0065	2 Dwellings	Brynmorgrug Alltwen
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## 152 MAINTENANCE

RESOLVED that the Clerk's report be noted, subject to the need to look at gates and drains in Rhos Park.

## 153 COMMUNITY CENTRE MANAGEMENT

The Clerk indicated that following Council's previous discussions regarding essential works at Alltwen Community Centre, he had inspected electrical installations with the Council's electrical contractor. As a result, it was recommended that incremental improvements could be undertaken on an "as needs" basis, and that this was best informed by annual inspections.



Accordingly, he had instructed the contractor to undertake such an inspection. He had also requested a quotation for health and safety improvements in the woodturners room, which could be the subject of a joint funding application with the club who used those facilities.

RESOLVED that the Clerk's actions in requesting the annual inspection be endorsed, that the quotation for the woodturners room be noted, and that authority be given for a joint funding application to be made, subject to receipt of a copy of the Club's insurance policy.

#### **154 PACT MEETINGS**

There were no reports relating to the recent PACT meetings.

#### **155 ALLTWEN TRIANGLE CHRISTMAS TREE**

The Clerk reported that he had been approached by the arboricultural officer at Neath Port Talbot CBC regarding the option of purchasing a "living" Christmas tree that would obviate the need for a tree to be purchased for the site on an annual basis. He summarised the outline of costs provided along with some of the maintenance implications, and emphasised that any decision would be needed at the March meeting of Council at the latest. RESOLVED that Council express an interest in principle, and that the Clerk provide further information at the next meeting of Council to facilitate a decision.

#### **156 CORRESPONDENCE**

RESOLVED that the following items of correspondence be noted –

1	NPT CBC Democratic Services	Letter re NPTCBC/Community Councils Liaison Forum
2	NPT CBC Planning	Invitation to LDP Meeting
4	Powys County Council	Newsletter re LDP
5	Nuon Renewables	Newsletter re Pen y Cymoedd Wind Energy Project
6	One Voice Wales	Newsletter
7	West Glam High Sheriff	High Sheriff's Awards
8	NPT CBC Planning	E-mail re LDP
10	One Voice Wales	Letter re twinning workshop

RESOLVED that the following items of correspondence be actioned as indicated –

3 ROSPA Play Area Inspection  
Play area inspections be requested at Brynmorgrug and Rhos Park.

9 Welsh Assembly Government Letter re S137 powers and borrowing  
Clerk to report at next meeting.

**157 ANY OTHER URGENT BUSINESS**

RESOLVED that the Clerk seek information from Neath Port Talbot CBC on the locations of grit bins in the Cilybebyll area.

The meeting ended at 8.50 pm

Signed

Dated 03 March 2009

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 03 March 2009 at 7.00pm in the Rhos Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall A Ames R Lewis G Threlfall R Weaver P Vine G Davies A Ellison E Harris

Apologies D Lewis B Jones P Richards C Richards

### 158 DECLARATIONS OF INTEREST

There were no declarations of interest at the start of the meeting.

### 159 MINUTES OF THE MONTHLY MEETING

RESOLVED that the Minutes of the monthly meeting of Council held on 03 February 2009 be confirmed as a correct record.

### 160 MATTERS ARISING

Further to Minute 156.1 regarding the Neath Port Talbot Community Councils Liaison Committee, Councillors A Threlfall and G Davies provided a report on the recent meeting, and the report was NOTED.

### 161 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

213-216 )	Staff	Wages, Expenses )	1769.69
217 )	City & County of Swansea	Pension Contributions )	
218	Inland Revenue	Income Tax and NI	582.17
219	Neath Port Talbot CBC	Non Dom Rates Alltwen CC	280.00
220	Neath Port Talbot CBC	Non Dom Rates Rhos CC	361.00
221	Corona Energy	Gas Alltwen CC	385.57
222	Hayes Electrical	Replacement Light Alltwen CC	166.75
223	NPT CBC	Grounds Maintenance 08/09	7926.17
224	NPT CBC	Christmas Tree Lights 2008	955.49
225	B & Q Financial Services	Building Materials	14.94
226	The Rod Squad	Drain Clearance Rhos CC	140.00
227	R Lanchbury	Quart Expenses M/E 02/03/09	174.97
228	Hayes Electrical	Electrical Tests/Repairs ACC	759.58
229	Hayes Electrical	Electrical Tests/Repairs RhCC	644.12

Further to consideration of Voucher 223, it was RESOLVED that NPT CBC be invited to submit a quotation for 2009/10 and that tenders be invited for Grounds Maintenance in 2010/11.

RESOLVED that the following receipts be noted –

1	Alltwen CC	February Income	166.50
2	Rhos CC	February Income	96.00

RESOLVED that the sum of £14,500.00 be transferred from the Council's Business Account to its Current Account.

## **162 PLANNING APPLICATIONS**

RESOLVED that no objection be made to the following application –

09/0065 2 Dwellings Brynmorgrug Alltwen

## **163 MAINTENANCE**

RESOLVED that the Clerk's report be noted, subject to the addition of a radiator leak at Rhos CC and the need to stain specific wooden seats for which the Council was responsible

## **164 COMMUNITY CENTRE MANAGEMENT**

- 1 The Clerk reported that a grant application had been made for the Woodturners Room at Alltwen CC, and that he would advise Council of the outcome in due course. RESOLVED noted.
- 2 RESOLVED that the Clerk explore the cost of placing radiator covers in the hall at Alltwen CC.
- 3 RESOLVED that the electrical reports at Alltwen and Rhos CCs be discussed further with the Council's contractor, and that a further report be made to Council in due course.

## **165 PACT MEETINGS**

Councillor A Ames reported on the recent meeting at Rhos CC, highlighting the priorities to be investigated by the next meeting. Further to this report it was RESOLVED that the Clerk write to NPT CBC regarding the condition of the A474 between Rhos and Gellinudd, and the status of the proposed minor improvement scheme.

## **166 ALLTWN TRIANGLE CHRISTMAS TREE**

Further to the previous discussion at Council (Minute 155, Council, 10 February 2009 refers), Members discussed the merit of planting a Christmas

Tree at Alltwen Triangle. RESOLVED that in view of the longer term financial benefit –

- Council purchase a Norway Spruce tree through NPT CBC at the indicative costs outlined to Council
- Clarification be sought regarding ground conditions and utility services
- Additional costs relating to removal of the existing pit, insurance and watering arrangements be sought.

## **167 CAPITAL PROJECTS**

The Clerk updated Members on the following capital projects, and outlined funding possibilities in relation to each of the projects –

- 1 **Alltwen CC Roof** – tenders had been invited and were opened by the Clerk in the presence of the Chair and Vice Chair, before being forwarded to the Council’s consultant for assessment. RESOLVED to note the situation and await the assessment before discussing how to proceed, given the potential for significant investment and present lack of designated funding.
- 2 **Rhos Park Playing Field** - tenders had been invited and were opened by the Clerk in the presence of the Chair and Vice Chair, before being forwarded to the Council’s consultant for assessment. RESOLVED that Council await the assessment but that, in view of Council’s previous decision to prioritise this scheme for implementation before the 2009/10 playing season, the Clerk be authorised to submit a grant bid to NPT CBC, and commit match funding from the Council’s resources in the approximate sum of £15k.
- 3 **Rhos Park Changing Rooms** – tender documents were nearly complete and tenders will be returned by the end of March. RESOLVED that a further report be received once an assessment had been made by the Council’s consultant.

## **168 CAPITAL BORROWING**

The Clerk summarised the paper received from the Welsh Assembly Government, outlining specifically the timescales involved in preparation and investigation, and subsequently in submissions. It was noted that a submission for 2009/10 could not be achieved, and Members were unsure at present as to whether this funding option was appropriate. RESOLVED that Council should seek advice from One Voice Wales before any further consideration of this funding option.

## **169 OPEN FORUM**

RESOLVED that Council go ahead with plans for an “Open Forum” in April 2009.

## 170 CORRESPONDENCE

RESOLVED that the following items of correspondence be noted –

- |   |                                 |  |
|---|---------------------------------|--|
| 2 | Mid and West Wales Fire Service | Notification of Consultation on Crewing                    |
| 3 | Welsh Assembly Government       | Local Government Partnership Scheme<br>Annual Report 07/08 |
| 5 | One Voice Wales                 | Information re e-Trading                                   |

RESOLVED that the following items of correspondence be actioned as indicated –

- |   |                  |   |
|---|------------------|---|
| 1 | Gwenda Thomas AM | Invitation to Meeting re Pontardawe Fire<br>Station |
|---|------------------|---|

Chair and Vice-Chair to attend

- |   |   |  |
|---|---|--|
| 4 | Local Government Boundary<br>Commission for Wales | Letter re Review of Electoral Arrangements |
|---|---|--|

Place on the agenda for next meeting.

## 171 ANY OTHER URGENT BUSINESS

RESOLVED that the Clerk address the following issues at Rhos Park – gate, litter, springy in playground.

Further RESOLVED that following a letter to a local resident from Gwenda Thomas AM and a copy letter from Neath Port Talbot CBC, the Clerk write to NPT CBC to express the Council's concern about the culvert at the end of March Hywel and the condition of the drainage ditch parallel to the Rhos Park boundary.

The meeting ended at 9.15 pm

Signed

Dated 07 April 2009

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of an Open Forum Meeting of Council held on Tuesday 07 April 2009 at 6.45pm in the Alltwen Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall R Lewis G Threlfall P Vine E Harris P Richards C Richards D Lewis

4 Members of the Public

Apologies B Jones A Ames R Weaver G Davies A Ellison

### **172 DECLARATIONS OF INTEREST**

There were no declarations of interest at the start of the meeting.

### **173 MATTERS RAISED**

Members of the public who were present raised their concerns about the developers on the Brynmorgrug residential development site who had encroached on to land which is not allocated for future development, and referred particularly to the destruction of trees and shrubs during the nesting season. Contact with Neath Port Talbot CBC, the Police and the Countryside Council for Wales was outlined, and Councillor D Lewis was able to clarify investigations which had commenced regarding the legality of the actions. RESOLVED that the Council write to Neath Port Talbot CBC adding its voice to the concerns and requesting a report on the circumstances and the actions initiated.

There were no further matters raised by the members of the Public present.

The meeting ended at 7.20 pm.

Signed

Dated 05 May 2009

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# Cyngor Cymuned Cilybebyll

## Cilybebyll Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 07 April 2009 at 7.20pm in the Alltwen Community Centre

Presiding Councillor A Melen

Present Councillors A Threlfall R Lewis G Threlfall P Vine E Harris P Richards C Richards D Lewis

Apologies B Jones A Ames R Weaver G Davies A Ellison

### **174 DECLARATIONS OF INTEREST**

There were no declarations of interest at the start of the meeting.

### **175 MINUTES OF THE MONTHLY MEETING**

RESOLVED that the Minutes of the monthly meeting of Council held on 03 March 2009 be confirmed as a correct record.

### **176 MATTERS ARISING**

1. Further to Minute 161, Vouchers 219 and 220, the Clerk indicated that these payments were not due and had not been withdrawn from the Council's account. He also confirmed that the same applied to Vouchers 198 and 199 in February. RESOLVED that the situation be noted.
2. Further to Minute 161 and the Council's decision regarding Grounds Maintenance in 2009/10, the Clerk indicated that a quotation in the sum of £6,570.45 plus VAT had been received from the Council's contractors, and explained the reduction in this amount over the previous year. RESOLVED that the quotation be accepted and that Neath Port Talbot CBC be engaged to undertake grounds maintenance for the Council in 2009/10.
3. Further to Minute 165 regarding PACT meetings, the Clerk indicated for information the dates of meetings at Alltwen to the end of the year, but confirmed that these were under review by the Police.
4. Further to Minute 166 regarding the Alltwen Triangle Christmas Tree, the Clerk indicated that there had been some difficulties in making appropriate arrangements, and that the situation would have to be reviewed in the autumn. RESOLVED noted.
5. Further to Minute 171 relating to the culvert and drainage ditch at March Hywel, the Clerk reported that a positive response had been received from NPT CBC, and that this would result in maintenance of the ditch and culvert being undertaken by them in the future.



## 177 FINANCIAL TRANSACTIONS

RESOLVED that the following accounts be approved for payment –

1-4)	Staff	Wages, Expenses )	1645.13
5 )	City & County of Swansea	Pension Contributions )	
6	Inland Revenue	Income Tax and NI	520.80
7	Neath Port Talbot CBC	Non Domestic Rates Alltwen CC	297.00
8	Neath Port Talbot CBC	Non Domestic Rates Rhos CC	378.75
9	Corona Energy	Gas Alltwen CC	657.62
10	SWALEC	Electricity Alltwen CC	125.82
11	SWALEC	Electricity Rhos CC	123.16
12	Lliw Building Supplies	Building Materials	26.55
13	Hurley & Davies	Consultancy Services Alltwen CC	1840.00
14	Hurley & Davies	Consultancy Services Rhos Park Ch Rooms	1610.00
15	STRI Ltd	Consultancy Services Rhos Park Playing Field	1092.50
16	B & Q Financial Services	Building Materials	34.96
17	One Voice Wales	Membership Fee 2009/10	493.00
18	SWALEC	Electricity Rhos Pavilion	11.02

RESOLVED that the following receipts are noted –

1	NPT CBC	2008/09 Footpaths Grant Inst No 2	1075.76
2	Alltwen CC	March Income	121.00
3	Rhos CC	March Income	161.50
4	Rhos AFC	Jan/Feb/March Income PF	265.00

RESOLVED that the sum of £10,000.00 be transferred from the Council's Business Account to its Current Account.

## 178 PLANNING APPLICATIONS

(Councillor D Lewis declared an interest in this item, left the Chamber and took no part in the discussions or voting thereon)

RESOLVED no objection to the following applications -

09/0065	2 Dwellings and Garage - amendments	Brynmorgrug Alltwen
09/0201	Single Storey Rear Extension	104 Neath Road Rhos
09/0220	Rear Extension	41 Ynysymond Road Alltwen
09/0243	TV Transmission Equipment	Transmitting Station Rhos Reservoir Alltwen
09/0277	Glazed Entrance Lobby	Tesco Gwyn's Drift Alltwen
09/0281	Extension	21 Bryn Llewellyn Alltwen

RESOLVED that Council requests additional information in respect of the following application, on the size, construction and proposed use of the garden shed –

08/0672	Retention of Boundary Wall, Erection of Garden Shed and New Boundary Fencing	Hunter's Leap, 3 New Road, Gellinudd
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RESOLVED that no objection be made to the following applications, subject to the observations indicated -

09/0178	3 Self Contained Flats	Land at 50 Derwen Road Alltwen
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Subject to there being adequate access and off street car parking provision.

09/0289	Work on TPO protected trees	119 Delffordd Rhos
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Subject to the views of NPT CBC's arboricultural officer.

### **179 MAINTENANCE**

RESOLVED that the Clerk's report be noted.

### **180 COMMUNITY CENTRE MANAGEMENT**

1. RESOLVED that the letter of appreciation from the Parish of Cilybebyll be noted.
2. The Clerk reported that the Woodturners Club had been unsuccessful in its application for funding for improvements to the Woodturners room in Alltwen CC. RESOLVED that the works be undertaken and that the Club's offer to assist with funding in the sum of £500.00 be accepted.

### **181 PACT MEETINGS**

There were no reports forwarded, other than confirmation of future dates.

### **182 PUBLIC AND PRESS**

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

### **183 2008/09 PAY AWARD**

The Clerk referred to Minute 123 of Council on 02 December 2008, when Council resolved to accept the recommendations relating to the interim 2008/09 pay award pending arbitration. He reported on the outcome of the arbitration process. RESOLVED that wages and salaries of all employees be increased in accordance with the recommendations arising from the arbitration process.

## **184 VALUATION REPORTS**

The Clerk reminded Members that Council had instructed the Valuation Office to undertake an independent valuation of Alltwen Community Centre and a second privately owned property in Alltwen, as part of its review of community facilities within the village. The reports had now been received and the contents were divulged in general terms to Members. RESOLVED that the reports be noted at present, and that the Chairman and Clerk meet with the owners of the property concerned and report back to Council in due course.

## **185 CAPITAL PROJECTS**

The Clerk updated Members on the following capital projects, and outlined funding possibilities in relation to each of the projects –

- 4 **Alltwen CC Roof** – a report on tenders received had been submitted by the Council's Consultants. Following its discussion and consideration of the likely outcome of funding bids, it was RESOLVED that the tenders be set aside, and that the Clerk liaise with the three contractors who responded, with regard to a more focussed approach to tackling the main areas of concern on the roof and receiving their quotations accordingly, with a view to submitting a funding bid at the appropriate time.
- 5 **Rhos Park Playing Field** - a report on tenders received had been submitted by the Council's Consultants. The Clerk also reported that the grant bid to NPT CBC had been successful. Following discussion of the funding and tender report, it was RESOLVED that Council accept the lowest tender received from South Wales Sports Grounds in the sum of £22,312.50 plus VAT.
- 6 **Rhos Park Changing Rooms** – tenders had been invited and were opened by the Clerk in the presence of the Chair and Vice Chair, before being forwarded to the Council's consultant for assessment. Funding opportunities had been identified, and would be explored further once the tenders had been assessed. RESOLVED that a further report be submitted once an assessment had been made by the Council's consultant.

## **186 APPLICATIONS FOR FINANCIAL ASSISTANCE**

RESOLVED that this item be deferred for consideration at the next meeting.

## **187 REVIEW OF ELECTORAL ARRANGEMENTS**

RESOLVED noted.

## **188 CORRESPONDENCE**

RESOLVED that the following items of correspondence be noted -

1	NPT CBC	Letter re Community Council Liaison Forum
3	Age Concern Neath Port Talbot	Circular re Entitlement to Benefits
4	National Assembly for Wales	Invitation to the Senedd
5	Valuation Office Agency	Factsheet re Business Rates Revaluation 2010
6	NPT CBC Streetcare	Information re Shoreline Management Plan
8	Pen y Cymoedd Wind Energy Project	Newsletter
9	Digital UK	Information Pack
10	CPRW	Journal
12	City and County of Swansea Planning	Letter re Local Development Plan Delivery
13	Play Wales	Journal

RESOLVED that the following items of correspondence be referred for consideration at the next meeting -

2	NPT CBC Streetcare	Grit Bin Locations
7	Really Welsh	Daffodil Offer

RESOLVED that the following invitation for the Chairman be accepted and that proper expenses are paid -

11	One Voice Wales	Garden Party Invitation
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The meeting ended at 9.10pm.

Signed

Dated 05 May 2009